

STUDENT EMPLOYMENT

The **Student Educational Employment Program (SEEP)** provides Federal employment opportunities to students who are enrolled or accepted for enrollment as degree-seeking students taking at least a half-time academic, technical, or vocational course load in an accredited high school, technical, vocational, two- or four-year college or university, graduate, or professional school. This program has two components: the Student Temporary Employment Program (STEP) and the Student Career Experience Program (SCEP).

The **Student Temporary Employment Program (STEP)** offers temporary employment ranging from summer jobs to positions that can last for as long as you are a student. These employment opportunities need not necessarily be related to your academic field of study.

The **Student Career Experience Program (SCEP)** provides a formal work-study program to degree-seeking students in accredited high schools, colleges, and universities. It requires a commitment by you, your school, and the employing Federal agency. You may be eligible for permanent employment under this component after successfully completing your education and meeting work requirements.

SCEP is a primary source of recruitment for the federal government. It consists of work-study partnerships between students, educational institutions, and various federal agencies. Please make sure that you meet the following criteria before you apply.

- *GPA of at least 2.75*
- *U.S. Citizen*
- *Professional resume*
- *Academic transcripts*
- *Degree plan*
- *Written summary of qualifying general experience*
- *Written summary of career goals*

Once you have gathered all the information above, Ms. Helen Godfrey will need to write you a letter of verification to enclose with your application. Ms. Godfrey directs the UH SCEP partnership under University Career Services. Let her know if you have any questions or concerns. Her e-mail address is hgodfrey@uh.edu.

Find more details about SCEP at the following web site.

<http://www.usajobs.gov/EI/studentcareerexperience.asp>