

# UH TSI ORIENTATION GUIDE

How to prepare for Orientation when you have a TSI enrollment hold.

## QUESTIONS?

For general questions about the TSI process or allowed exemptions, please email at [TSI@uh.edu](mailto:TSI@uh.edu).

If you have questions about how to proceed with your degree plan if you do not pass the TSI Assessment, please talk to your college advisor during orientation.

And remember, for all professional messaging, it's always a good idea to include your full name and UH student ID in every email to make sure we can locate your records.



[uh.edu/ussc/tsi](https://uh.edu/ussc/tsi)

### **STEP 1: CONFIRM YOUR TSI STATUS TO BE SURE THAT YOU DO HAVE A HOLD:**

- Log into your **myUH Self-Service account**;
- Select the Student Center icon;
- Look for the "TSI Enrollment Hold" on the right side of the page under "Holds" and find the subject area of the hold(s) under the "To-Do List."
- If there is no "TSI Enrollment Hold" listed, then your TSI hold has been updated, and you are now TSI complete!
- **NOTE:** If you submitted unofficial exemption documentation to [tsi@uh.edu](mailto:tsi@uh.edu) prior to Orientation, you can typically expect your hold to be cleared before Orientation. If you submitted documentation that did not meet the state's minimum requirements, your TSI hold will remain.

### **STEP 2: SUBMIT EXEMPTIONS AND COMPLETE TESTING:**

- Review the complete list of approved exemptions: <https://uh.edu/ussc/tsi/>
- **If you applied without test scores**, but you **did** take the SAT or ACT, see if your test scores may exempt you from TSI: <https://uh.edu/ussc/tsi/>
- Submit unofficial documentation of **exemptions** that haven't processed automatically (transfer coursework, AP credit, SAT/ACT) to [tsi@uh.edu](mailto:tsi@uh.edu).
- If you have taken the TSI Assessment elsewhere, go to the **Accuplacer Student Portal** (<https://studentportal.accuplacer.org/#/studentisr>) and request your scores. When you receive the email, forward it to [tsi@uh.edu](mailto:tsi@uh.edu) and include your 1) ID number, 2) last name, and 3) birthdate so we can look up your Individual Score Report (ISR).
- If you have no approved exemptions, you must take the **TSI Assessment** (<https://uh.edu/ussc/tsi/#phase-2>). Start with the TSI Pre-Assessment and then submit the TSI Remote Request Form Plan to take the TSI assessment at least two weeks before your orientation

### **STEP 3: ATTEND YOUR COLLEGE ADVISING SESSION:**

If you have taken the TSI Assessment but have not passed OR if you have NOT yet taken the TSI Assessment, **you CAN participate in your college advising session and place courses in your Shopping Cart.**

- Let your advisor know you are not TSI complete, and you will determine together an individual plan for your academic success, including developmental coursework.
- Once your TSI Remediation Advising is completed and documented, your college will waive your TSI requirement for one semester and lift the TSI hold temporarily so that you can enroll in your first semester classes.
- You must take these developmental courses, and when you pass, your TSI requirement will be complete.