

# UNIVERSITY of HOUSTON

## UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE

Minutes for  
September 25, 2019  
Faculty Senate Office (306 M.D. Anderson Library)  
3pm – 5pm

**Members Present:** Swati Basu, Whitney Breslin, Kerry Creelman, Bret Detillier, Martha Dunkelberger, Medhat El Nahas, Julie Fix, Rebecca Forrest, Dustin Gish, Rebecca George, Michelle Ivey, Briget Jans, Heidi Kennedy, Shonnita Leslie, Holley Love, Michael Murray, Melissa Pierson, Miguel Ramos, Raul Ramos, Lori Selzer, David Shattuck, Tomas Bryan, Ruxandra Boul, Teresa Chapman, Kristen Hassett, Kelly Hopkins, Pattie Schrader, Brent Spraggins, Benjamin Tamber-Rosenau, Giulia Toti, Jenna Tucker, Carrie Young, Daniel Chang, Teri Longacre, Olivia Miljanić, Christopher Taylor, Amber Thompson, Dan Maxwell, Julia Kleinheider

**Members Absent:** Mara Affre, Karina Acuna, Scott Sawyer, Mardell Maxwell, Patrick Lukingbeal, Nouhad Rizk, Todd Romero, Chiamaka Chukwu, Jinny Sisson

**Guest Present:** Norma Ngo

- I. **Call to Order** - The Committee was called to order by Martha Dunkelberger, Chair, at 3:00 pm
  - a. Minutes from the [August 28<sup>th</sup>](#) UC Meeting were approved with amended changes to the attendance.

### II. Presentations/Reports

Norma Ngo – Presents updates and new developments in [CAPS](#)  
Bridget Jans – Presents updates and new developments from the [Financial Aid office](#)

### III. UC Business

Proposal Status *as of 09/17/19*: <https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx>

Proposals Submitted for the 2020-2021 UC Catalog Implementation Cycle to date:

Total proposals: 209  
Course proposals: 159  
Degree program: 42  
Administrative: 0  
Policy: 7  
Credential: 1

#### IV. Subcommittee Reports

- a. **Breslin Subcommittee – HRM / AAS** (Whitney Breslin, presented and [submitted a report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

UC 1376 19F	HRMA 2160 - Professional Development	HRM
UC 1433 19F	AAS 2396 - The History of Black Education	CLASS
UC 1434 19F	AAS 3345 - History of Black Education	CLASS

- b. **Creelman Subcommittee – HON / CCS - LS** (Kerry Creelman, [submitted a report](#))

No recommendations at this time.

- c. **Forrest Subcommittee – MCL / SOC** (Rebecca Forrest, [submitted a report](#))

No recommendations at this time.

- d. **George Subcommittee – PS / ENG** (Rebecca George, [submitted a report](#))

Following proposal was presented, discussed and **approved** by UC in vote

UC 1321 19F	ENGL 3332 - Beginning Creative Writing: Nonfiction	CLASS
UC 1355 19F	BIOE 4349 - Biomedical Microdevices	ENGI

Following proposals were presented and **tabled** for more information per UC recommendation:

UC 1437 19F	ENGL 4353 - Senior Writing Projects in Creative Writing: Fiction	CLASS
UC 1438 19F	ENGL 4354 - Senior Writing Projects in Creative Writing: Poetry	CLASS
UC 1439 19F	ENGL 4355 - Fiction Forms	CLASS
UC 1440 19F	ENGL 4356 - Poetic Forms	CLASS
UC 1441 19F	ENGL 4357 - Writing Projects: Nonfiction	CLASS

- e. **Ivey Subcommittee – EDUC / HIS** (Michelle Ivey, presented and [submitted a report](#))

Following proposal was presented, discussed and **approved** by UC in vote:

UC 1410 19F	SPEC 3361 - Behavior: Interventions	EDUC
UC 1411 19F	SPEC 4353 - Technology in Special Populations	EDUC
UC 1412 19F	SPEC 4362 - Behavior: Evidence-Based Decisions	EDUC
UC 1413 19F	SPEC 4363 - Instructional Interventions	EDUC
UC 1414 19F	SPEC 4365 - Data-Based Individualization of Instruction	EDUC
UC 1415 19F	SPEC 4367 - Consultation Strategies and Coaching	EDUC
UC 1416 19F	CUIN 2320 - Mathematics for EC-6 Teachers	EDUC

UC 1418 19F	Teaching and Learning Major - Special Education EC-12 track	EDUC
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- a. **Thompson Subcommittee – NURS/ Explor. / ECON** (Amber Thompson, presented and [submitted a report](#))

Following proposal was presented, discussed and **approved** by UC in vote:

UC 1331 19F	CORE 1101- College Success	Exploratory Studies
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V. **Old Business**

UC reviewed and approved the following proposal with amended changes to the multiple enrollments box for implementation into the current 2019-2020 catalog.

UC 1504 19F            COMM 4371 - American Cinema: The Directors            CLASS

VI. **New Business**

- a. Section 1 of the catalog language template – Subcommittee feedback ([see catalog template development PPT](#))
  - i. Discussion of Section 1 including transparency and consistency of terminology
- b. Section 2 of the catalog language template – Review, discussion and charge ([see catalog language form WordDoc](#))
  - i. Emphasis on department or college admissions that are different from standard UH requirements

VII. **Resources**

**NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

- a. **Scheduled meetings for 2019-2020:**  
Fall 2019: August 28, September 25, October 30, November 20, December 11 (as needed)  
Spring 2020: January 29, February 26, March 25, April 29, May 13 (as needed)
- b. **Helpful Websites:**
  - Undergraduate Committee: [www.uh.edu/undergraduate-committee/](http://www.uh.edu/undergraduate-committee/)
  - Current (2018-2019) Undergraduate Catalog: [www.uh.edu/catalog-undergraduate](http://www.uh.edu/catalog-undergraduate)
  - UH Core Curriculum section: [www.uh.edu/academics/corecurriculum/](http://www.uh.edu/academics/corecurriculum/)
- c. **E-mail Listservs:**
  - i. UC General Membership: [UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU](mailto:UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU)
  - ii. UC Executive Committee: [UC-EXEC@LISTSERV.UH.EDU](mailto:UC-EXEC@LISTSERV.UH.EDU)
  - iii. UC Subcommittees:
    - [BRESLIN-SUBCOMMITTEE@LISTSERV.UH.EDU](mailto:BRESLIN-SUBCOMMITTEE@LISTSERV.UH.EDU)
    - [CREELMAN-SUBCOMMITTEE@LISTSERV.UH.EDU](mailto:CREELMAN-SUBCOMMITTEE@LISTSERV.UH.EDU)
    - [FORREST-SUBCOMMITTEE@LISTSERV.UH.EDU](mailto:FORREST-SUBCOMMITTEE@LISTSERV.UH.EDU)
    - [GEORGE-SUBCOMMITTEE@LISTSERV.UH.EDU](mailto:GEORGE-SUBCOMMITTEE@LISTSERV.UH.EDU)
    - [IVEY-SUBCOMMITTEE@LISTSERV.UH.EDU](mailto:IVEY-SUBCOMMITTEE@LISTSERV.UH.EDU)
    - [THOMPSON-SUBCOMMITTEE@LISTSERV.UH.EDU](mailto:THOMPSON-SUBCOMMITTEE@LISTSERV.UH.EDU)

VIII. **Adjournment at 4:54 p.m.**