

# UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE  
OF THE FACULTY SENATE  
Minutes for March 28, 2018  
Faculty Senate Office (306 M.D. Anderson Library)  
3pm – 5pm

**Members Present:** Mara Affre, Whitney Breslin, Bret Detillier, Martha Dunkelberger, Jagdeep Chadha, Kerry Creelman, Shea Culpepper, Dan Currie, Medhat El Nahas, Sarah Fishman, Julie Fix, Rebecca Forrest, Don Foss, Dustin Gish, Kristen Hassett, Cassandra Heavrin, Michelle Ivey, Heidi Kennedy, Sandy Lee, Shonnita Leslie, Holley Love, Dan Maxwell, Mardell Maxwell, Brian Metrovich, Susan Miertschin, Olivia Miljanic, Michael Murray, Raresh Pascali, Donna Pattison, Sara Rehman, Shishir Shah, David Shattuck, Marina Sebastijanovic, Rebecca George, Briget Jans, Julia Kleinheider, Jeremy May, Chris Taylor, Rachel Bush, Amy Ramirez, Miguel Ramos, Michelle Tran

**Members Absent:** Swati Basu, Carolyn Boone, Arturo Hernandez, Teri Longacre, Bruce Jones, Shafik Rifaat, Dan O'Connor, Curtis Wallace, Jeylan Yassin, Don Foss, Lori Selzer

**Guests Present:** Melissa Pierson, Maria Peden

- I. **Call to Order** - The Committee was called to order by Shishir Shah, Chair, at 3:01 pm
- Meeting Minutes from [February 28<sup>th</sup>](#) were approved

II. **Announcements**

- Senate Bill 81- Open Educational Resource Announcement – Amy Ramirez – [Update on Administrative Report to the Undergraduate Committee of the Faculty Senate](#)
- Registrar Announcement – Mara Affre – Announced the vacant registrar position, Cassandra Heavrin will serve as interim registrar until a national search has commenced, anticipates new hire by September 1<sup>st</sup>.

III. **Administrative Reports**

Student Affairs – Dan Maxwell - [Update on the status of student affairs](#)

IV. **UC Business**

**Proposal Status** <https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx>

Total proposals: 345

Course proposals: 279

Degree program related: 37

Policy related: 29

Approved by UC to date: 180

V. **Subcommittee Reports**

a. **APP Subcommittee** (Martha Dunkelberger presented and [submitted](#) report)

Following proposals were presented, discussed and **approved** by UC in vote:

Discontinue Business Foundations Minor	College of Business
ENTR 3321: Social Entrepreneurship	College of Business - Marketing and Entrepreneurship
ENTR 4380: Venture Fund	College of Business - Marketing and Entrepreneurship
ENTR3313: Social Entrepreneurship	College of Business - Marketing and Entrepreneurship
MANA 4354: Issues in Equal Employment Opportunity	College of Business - Management
MARK 4377: Sales for Social Impact	College of Business - Marketing and Entrepreneurship
MARK 4378: Selling Financial Services	College of Business - Marketing and Entrepreneurship

Following proposals were presented, discussed and **tabled** by UC in vote:

Admission GPA for Transfers and Change of Majors to Business	College of Business
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a. **Catalog Subcommittee** (Sandy Lee no report presented or submitted)

Proposal review in progress, no recommendations at this time.

b. **Core Subcommittee** (Rebecca Forrest presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

KIN 4190 - Seminar Sports Administration	College of Liberal Arts & Social Sciences - Health and Human Performance
Professional Studies Concentration within History Major	College of Liberal Arts & Social Sciences - History

c. **DP/CBM 1 Subcommittee** (Bekki George, presented and [submitted report](#))

BCHS 4312 Molecular Modeling of Biological Macromolecules	NSM - Biology and Biochemistry
BCHS 4324	NSM - Biology and Biochemistry
BCHS 4x98	NSM - Biology and Biochemistry
BIOL 4324 Bioinformatics	NSM - Biology and Biochemistry
BIOL 4368 Ecology	NSM - Biology and Biochemistry
BIOL 4373 Microbial Physiology	NSM - Biology and Biochemistry
BIOL 4x98	NSM - Biology and Biochemistry
GEOL 3383: Remote Sensing	NSM - Earth and Atmospheric Sciences
MECT 1365 - Elements of Materials and Processes	College of Technology - Engineering Technology

d. **DP/CBM 2 Subcommittee** (Dan Currie presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

BA Philosophy - MPP Public Policy - Accelerated Degree	College of Liberal Arts & Social Sciences - Hobby Center For Public Policy
HRMA 2160: Hospitality Practicum I	College of Hotel and Restaurant Management
HRMA 3160: Hospitality Practicum II	College of Hotel and Restaurant Management
HRMA 3362: Management Training Work Experience I	College of Hotel and Restaurant Management
HRMA 4132: Beverage Management and Marketing Internship	College of Hotel and Restaurant Management
HRMA 4362: Management Training Work Experience II	College of Hotel and Restaurant Management
Interdisciplinary Minor in Energy and Sustainability	Honors College

e. **Student Success Subcommittee** (Donna Pattison presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

Add ENTR 3310 and 3312 to Business Administration Minor	College of Business
ARAB Studies Minor Updates	CLASS - Modern and Classical Languages
ENGL Proposal to Change the English Creative Writing Concentration	CLASS - English
ENGL Proposal to Modify the English Linguistics Concentration	CLASS - English
GERM Area Studies Minor Changes	CLASS - Modern and Classical Languages
India Studies Catalog Language Changes	CLASS - Modern and Classical Languages
WCL Ancient Studies Track updates	CLASS - Modern and Classical Languages
WCL Middle Easter Studies Track updates	CLASS - Modern and Classical Languages

Following proposals were presented, discussed and **pending** by UC in vote:

"W" Date Change	University Offices - Student Government Association
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VI. Updates

- a. Priority Registration ad hoc committee – Rebecca Forrest – Update on information gathered for priority registration to date. Discussion on the “W” extension in relationship to UHin4 priority registration group.

VII. Resources

**NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

a. **Scheduled meetings for 2017-2018:**

Fall 2017: ~~August 30~~, September 27, ~~October 25~~, November 29, December 20

Spring 2018: January 31, February 28, March 28, April 25, May 16 (as needed)

b. **Helpful Websites:**

i. Undergraduate Committee: [www.uh.edu/undergraduate-committee/](http://www.uh.edu/undergraduate-committee/)

ii. Current (2017-2018) Undergraduate Catalog: [www.uh.edu/catalog-undergraduate](http://www.uh.edu/catalog-undergraduate)

– UH Core Curriculum section: [www.uh.edu/academics/corecurriculum/](http://www.uh.edu/academics/corecurriculum/)

c. **E-mail Listservs:**

i. UC General Membership: [UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU](mailto:UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU)

ii. UC Executive Committee: [UC-EXEC@LISTSERV.UH.EDU](mailto:UC-EXEC@LISTSERV.UH.EDU)

iii. UC Subcommittees:

– [UC-CORE-CURRICULUM@LISTSERV.UH.EDU](mailto:UC-CORE-CURRICULUM@LISTSERV.UH.EDU)

– [UC-DP\\_CBM\\_1@LISTSERV.UH.EDU](mailto:UC-DP_CBM_1@LISTSERV.UH.EDU)

– [UC-DP\\_CBM\\_2@LISTSERV.UH.EDU](mailto:UC-DP_CBM_2@LISTSERV.UH.EDU)

– [UC-POLICY-PROCEDURES@LISTSERV.UH.EDU](mailto:UC-POLICY-PROCEDURES@LISTSERV.UH.EDU)

– [UC-STUDENT-SUCCESS@LISTSERV.UH.EDU](mailto:UC-STUDENT-SUCCESS@LISTSERV.UH.EDU)

– [UC-UGRD-CATALOG@LISTSERV.UH.EDU](mailto:UC-UGRD-CATALOG@LISTSERV.UH.EDU)

ii. UC News (Sharing UC-related information with Campus Partners): [UC-NEWS@LISTSERV.UH.EDU](mailto:UC-NEWS@LISTSERV.UH.EDU)

VIII. **Adjournment** at 4:56 p.m.