

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for February 28, 2018
Faculty Senate Office (306 M.D. Anderson Library)
3pm – 5pm

Members Present: Mara Affre, Carolyn Boone, Whitney Breslin, Jagdeep Chadha, Kerry Creelman, Bret Detillier, Shea Culpepper, Dan Currie, Martha Dunkelberger, Medhat El Nahas, Sarah Fishman, Julie Fix, Don Foss, Kristen Hassett, Michelle Ivey, Rebecca Forrest, Heidi Kennedy, Sandy Lee, Shonnita Leslie, Susan Miertschin, Olivia Miljanic, Raresh Pascali, Sara Rehman, Shishir Shah, David Shattuck, Debbie Henry, Mardell Maxwell, Marina Sebastijanovic, Lori Selzer, Rebecca George, Dustin Gish, Briget Jans, Julia Kleinheider, Holley Love, Jeremy May, Donna Pattison, Chris Taylor, Jeylan Yassin

Members Absent: Swati Basu, Rachel Bush, Arturo Hernandez, Teri Longacre, Bruce Jones, Lorianna Mapps, Dan Maxwell, Brian Metrovich, Michael Murray, Shafik Rifaat, Dan O'Connor, Amy Ramirez, Miguel Ramos, Michelle Tran, Curtis Wallace

Guests Present: Melissa Pierson, Thomas Mclouloch

- I. **Call to Order** - The Committee was called to order by Shishir Shah, Chair, at 3:03 pm
 - a. Meeting Minutes from [January 31st](#) were approved

- II. **Announcements**
 - a. QEP Announcement - Dan Currie – Gave an update on [Cougar Initiative to Engage](#)
 - b. Catalog Edits - Heidi Kennedy – Indicated that the [Non-Substantive edits to the 2018-2019](#) catalog are due by March 21st

- III. **Administrative Reports**
 - A. Financial Aid - Briget Jans - Presented an update on the status of financial aid – [report submitted](#)

- IV. **UC Business**

Proposal Status <https://uofh.sharepoint.com/sites/uc/SitePages/Home.aspx>

Total proposals: 331

Course proposals: 273

Degree program related: 35

Policy related: 28

Approved by UC to date: 144

V. **Subcommittee Reports**

a. **APP Subcommittee** (Martha Dunkelberger presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

THEA 1334: Fundamentals of Design	College of the Arts - School of Theatre & Dance
THEA 2382: Stage Management I	College of the Arts - School of Theatre & Dance
THEA 2383: Stage Management II	College of the Arts - School of Theatre & Dance
THEA 3362 - Costume Design for the Stage I	College of the Arts - School of Theatre & Dance
THEA 3364 - Costume History I	College of the Arts - School of Theatre & Dance
THEA 3373 - Makeup and Hair Design	College of the Arts - School of Theatre & Dance
THEA 3375: Costume Technology and Allied Crafts	College of the Arts - School of Theatre & Dance
THEA 3385: Scenic Design I	College of the Arts - School of Theatre & Dance
THEA 3387 - Lighting Design I	College of the Arts - School of Theatre & Dance
THEA 3390: Technical Drawing	College of the Arts - School of Theatre & Dance
THEA 4367 - Costume Cutting and Draping	College of the Arts - School of Theatre & Dance

b. **Catalog Subcommittee** (Sandy Lee presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

CUIN 4511: Student Teaching and Integrated Technology-Elementary	College of Education - Curriculum and Instruction
EPSY 3360	College of Education - Educational Leadership
EPSY 3361	College of Education - Educational Leadership
EPSY 4353	College of Education - Educational Leadership
EPSY 4362	College of Education - Educational Leadership
EPSY 4363	College of Education - Educational Leadership
EPSY 4365	College of Education - Educational Leadership
EPSY 4367	College of Education - Educational Leadership
EPSY 4391	College of Education - Educational Leadership
EPSY 4392	College of Education - Educational Leadership
Teaching and Learning Degree Plan	College of Education - Curriculum and Instruction

c. **Core Subcommittee** (Rebecca Forrest presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

B.A. in African American Studies	College of Liberal Arts & Social Sciences - AAS
KIN 3305 - Sociological and Cultural Aspects of Kinesiology and Sport	College of Liberal Arts & Social Sciences - HHP
KIN 4690 - Internship in Sports Administration I	College of Liberal Arts & Social Sciences - HHP
KIN 4691 - Internship in Sports Administration II	College of Liberal Arts & Social Sciences - HHP
Proposal to Create a Pre-SOC Major Category	College of Liberal Arts & Social Sciences - SOC

Following proposals were presented, discussed and **tabled** by UC in vote:

KIN 4190 - Seminar Sports Administration	College of Liberal Arts & Social Sciences - HHP
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d. **DP/CBM 1 Subcommittee** (Bekki George, no report presented or submitted)

Proposal review in progress, no recommendations at this time.

e. **DP/CBM 2 Subcommittee** (Dan Currie presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

BA/BS Liberal Studies - Master Public Policy - accelerated degree	Honors College
BA/BS Psychology - Master Public Policy - accelerated	College of Liberal Arts & Social Sciences - Hobby Ctr PP
CLASS Diversity Requirement Course Additions	College of Liberal Arts & Social Sciences
CLASS Diversity Requirement ENGL course additions	College of Liberal Arts & Social Sciences - English
HON3331: Introduction to Civic Engagement	Honors College
HRMA 3371: Etiquette and Protocol in Social Settings	College of Hotel and Restaurant Management

f. **Student Success Subcommittee** (Donna Pattison presented and [submitted report](#))

Following proposals were presented, discussed and **approved** by UC in vote:

Credit by Examination Policy	University Offices - Office of the Provost - Student Success
ENGL Creative Writing Proposal for a Degree Program Minor	College of Liberal Arts & Social Sciences - English
ENGL Proposal to Create a Minor in Applied Linguistics	College of Liberal Arts & Social Sciences - English
MAS prefixed courses for MAS minor	College of Liberal Arts & Social Sciences - Mexican American Studies

VI. **New Business**

- a. Elections - Bekki George – nominations for UC chair for the next term should be sent to Bekki George
- b. Specifications for course term offerings - David Shattuck – Discussion on auditing course term offerings and making necessary updates. UC voted to approve that such updates be considered non-substantive changes.

VII. **Resources**

c. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

i. **Scheduled meetings for 2017-2018:**

Fall 2017: ~~August 30~~, September 27, ~~October 25~~, November 29, December 20
 Spring 2018: January 31, February 28, March 28, April 25, May 16 (as needed)

d. **Helpful Websites:**

- i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
- ii. Current (2017-2018) Undergraduate Catalog: www.uh.edu/catalog-undergraduate
 – UH Core Curriculum section: www.uh.edu/academics/corecurriculum/

e. **E-mail Listservs:**

- i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
- ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
- iii. UC Subcommittees:
 - UC-CORE-CURRICULUM@LISTSERV.UH.EDU
 - UC-DP_CBM_1@LISTSERV.UH.EDU
 - UC-DP_CBM_2@LISTSERV.UH.EDU
 - UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
 - UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
 - UC-UGRD-CATALOG@LISTSERV.UH.EDU
- ii. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU

VIII. **Adjournment** at 4:44 p.m.