

# UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE  
OF THE FACULTY SENATE  
Minutes for November 30, 2016  
Faculty Senate Office (306 M.D. Anderson Library)  
3pm – 5pm

**Members Present:** Mara Affre, Kerry Creelman, Shea Culpepper, Daniel Currie, Guillermo De Los Reyes Heredia, Bret Detillier, Martha Dunkelberger, Kayla Fischer, Sarah Fishman, Donald Foss, Jeff Fuller, Rebecca George, Sean Glaser, Tomika Greer, Kristen Hassett, Debbie Henry, Catherine Horn, Michelle Ivey, Bruce Jones, Heidi Kennedy, Sandra Lee, Christine LeVeaux-Haley, Lorianna Mapps, Jeremy May, Susan, Miertschin, A. Olivia Miljanić, Michael Murray, Raresh Pascali, Amy Ramirez, Maria Peden, Miguel Ramos, Marina Sebastijanovic, Lori Selzer, Shishir Shah, David Shattuck, Robert Shimko, Len Trombetta, Nina Tucci, Lawrence Williams

**Members Absent:** Carolyn Boone, Rebecca Forrest, Arturo Hernandez, Briget Jans, Dong Liu, Teri Longacre, Dan Maxwell, William Munson, David Peng, Ruxandra Prodan-Boul, Shafik Rifaat, Jonathan Snow, Natalie Sumrow, Chris Taylor

**Guests in Attendance:** David Gratvol (SGA), Paul O'Brian (SGA)

- I. **Call to Order** - The Committee was called to order by Shishir Shah, Chair, at 3:01 pm
  - a. Meeting Minutes from October 26, 2016 were approved
- II. **Announcements**
  - a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.
    - i. **Scheduled meetings for 2016-2017:**
      - Fall 2016: August 24, September 28, October 26, November 30
      - Spring 2017: January 25, February 22, March 22, April 26, May 17
  - b. **Helpful Websites:**
    - i. Undergraduate Committee: [www.uh.edu/undergraduate-committee/](http://www.uh.edu/undergraduate-committee/)
    - ii. Current (2016-2017) Undergraduate Catalog: [www.uh.edu/catalog-undergraduate](http://www.uh.edu/catalog-undergraduate)
      - UH Core Curriculum section: [www.uh.edu/academics/corecurriculum/](http://www.uh.edu/academics/corecurriculum/)
  - c. **E-mail Listservs:**
    - i. UC General Membership: [UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU](mailto:UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU)
    - ii. UC Executive Committee: [UC-EXEC@LISTSERV.UH.EDU](mailto:UC-EXEC@LISTSERV.UH.EDU)
    - iii. UC Subcommittees:
      - [UC-CORE-CURRICULUM@LISTSERV.UH.EDU](mailto:UC-CORE-CURRICULUM@LISTSERV.UH.EDU)
      - [UC-DP\\_CBM\\_1@LISTSERV.UH.EDU](mailto:UC-DP_CBM_1@LISTSERV.UH.EDU)
      - [UC-DP\\_CBM\\_2@LISTSERV.UH.EDU](mailto:UC-DP_CBM_2@LISTSERV.UH.EDU)
      - [UC-POLICY-PROCEDURES@LISTSERV.UH.EDU](mailto:UC-POLICY-PROCEDURES@LISTSERV.UH.EDU)
      - [UC-STUDENT-SUCCESS@LISTSERV.UH.EDU](mailto:UC-STUDENT-SUCCESS@LISTSERV.UH.EDU)
      - [UC-UGRD-CATALOG@LISTSERV.UH.EDU](mailto:UC-UGRD-CATALOG@LISTSERV.UH.EDU)
    - ii. UC News (Sharing UC-related information with Campus Partners): [UC-NEWS@LISTSERV.UH.EDU](mailto:UC-NEWS@LISTSERV.UH.EDU)

### III. UC Business

- a. Proposal status as of 11/19/16:

Submitted for 2016-2017 review (for 2017-2018 UG Catalog) – 298 total:

<https://share.uh.edu/uc/Lists/ProposalSubmissionAndTracking/ProposalsByYear.aspx>

### IV. Administration Representatives' Reports

- a. Equal Opportunity Services, Richard Baker, Assistant Vice Chancellor/Vice President, [UH Title IX Coordinator](#) Introduced new e-workflow for [Student Academic Adjustments/Auxiliary Aids](#)  
<http://www.uh.edu/csd/pdf/faculty-quick-start-guide.pdf>
- b. Office of the University Registrar: Debbie Henry presented report grading timelines and launch of Schedule Planner, training to start Spring 2017
- c. Office of Admissions (Jeff Fuller [submitted report](#))
- d. Office of Scholarships and Financial Aid (Briget Jans [submitted report](#))

### V. Subcommittee Reports

- a. **Student Success Subcommittee (Kerry Creelman [presented and submitted report](#))** -
  - i. Following course creations were presented, discussed and **approved** by UC in vote

BIOE 2331 - Biomedical Processes  
BIOE 4303 - Biomaterials  
BIOE 4305 - Brain Machine Interfacing  
BIOE 4307 - Optical Imaging  
CHEM 4151 Chemistry Internship  
CIVE 3380 - Fundamentals of Plane Surveying  
CIVE 4381 - Advanced Geomatics and Geosensing  
CIVE 4382 - Legal Principles and Boundary Surveying  
CIVE 5375 - Digital Photogrammetry  
CIVE 5386 - Survey Measurements and Analysis  
CIVE 5388 - Hazardous Waste Processes  
COSC 4151 Computer Science Internship  
KIN 4360 Adaptive Athletics Management  
NUTR 4101 Dietetics as a Profession II  
NUTR 4351 Gerontology and Nutrition  
NUTR 4352 Child and Adolescent Nutrition  
NUTR 4353 Cultural Competency for Nutrition Professionals

- ii. Following course revisions were presented, discussed and **approved** by UC in vote

BIOE 2100 - Introduction to Biomedical Engineering  
BIOE 4302 - Numerical Analysis for Biomedical Engineering  
CHEE 4322 - Chemical Engineering Design II  
CHEE 4361 - Chm Engr Practices  
CHEE 4366 - Biomolecular Engr Fundamentals  
CIVE 4311 - Professional Practice in Civil Engineering  
CIVE 4312 - Civil Engineering Design Project  
COSC 1306 - Computer Science and Programming  
COSC 1430 - Introduction to Programming

COSC 2430 - Programming and Data Structures  
COSC 2440 - Computer Organization and Architecture  
COSC 3330 - Computer Architecture  
COSC 3360 - Fundamentals of Operating Systems  
COSC 4211 - Computer Scientists and Society  
COSC 4351 - Fundamentals of Software Engineering  
ECE 2201 - Circuit Analysis I  
ENGI 1100 - Introduction to Engineering  
ENGI 1331 - Computing and Problem Solving for Engineers  
MECE 2361 - Introduction to Mechanical Design  
MECE 3345 - Materials Science  
NUTR 4348 Introduction to Nutritional Counseling

- iii. Following policy revision was presented, discussed and **approved** by UC in vote  
Engineering Probation and Suspension Policy
- iv. Following degree program creations were presented, discussed and **approved** by UC in vote  
CIVE / Minor in Geomatics  
Human Nutrition and Foods B.S. Nutrition and Fitness Degree Track Addition memo
- v. Following degree program revisions were presented, discussed and **approved** by UC in vote  
Biomedical Engineering, B.S.B.E. - Degree Revision  
Computer Science Minor - Revision  
Human Nutrition and Foods B.S. ACEND Track Degree Plan Changes memo  
Human Nutrition and Foods B.S. Nutritional Sciences Track Degree Plan Changes memo

- b. **APP Subcommittee** (Martha Dunkelberger [presented and submitted report](#))
  - i. Following policy revisions were presented, discussed and **approved** by UC in vote  
NSM Grievance Policy  
Transfer Student Admission Policy (see notes in proposal and report)
- b. **Catalog Subcommittee** – **tabled** to December meeting
- c. **Core Subcommittee** – **tabled** to December meeting
- d. **DP/CBM 1 Subcommittee** – **tabled** to December meeting
- e. **DP/CBM 2 Subcommittee** – **tabled** to December meeting

II. **New Business** – **tabled**

III. **Adjournment** at 5:23 pm.

**Special Meeting called for December 7, 2016** to complete pending Subcommittee Reports before term end.