

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE
OF THE FACULTY SENATE
Minutes for October 26, 2016
Faculty Senate Office (306 M.D. Anderson Library)
3pm – 5pm

Members Present: Kerry Creelman, Shea Culpepper, Daniel Currie, Guillermo De Los Reyes Heredia, Bret Detillier, Martha Dunkelberger, Kayla Fischer, Sarah Fishman, Rebecca Forrest, Donald Foss, Jeff Fuller, Rebecca George, Tomika Greer, Kristen Hassett, Debbie Henry, Catherine Horn, Michelle Ivey, Briget Jans, Bruce Jones, Heidi Kennedy, Sandra Lee, Christine LeVeaux-Haley, Teri Longacre, Dong Liu, Lorianne Mapps, Daniel Maxwell, Jeremy May, Susan, Miertschin, A. Olivia Miljanić, Michael Murray, Raresch Pascali, Ruxandra Prodan-Boul, Amy Ramirez, Miguel Ramos, Marina Sebastijanovic, Lori Selzer, David Shattuck, Robert Shimko, Natalie Sumrow, D. Christopher Taylor, Len Trombetta, Nina Tucci, Lawrence Williams

Members Absent: Mara Affre, Carolyn Boone, Sean Glaser, Arturo Hernandez, William Munson, Maria Peden, David Peng, Kamran Riaz, Shafik Rifaat, Jonathan Snow

Guests in Attendance: Melissa Pierson (USS), David Gratvol (SGA), Paul O'Brian (SGA)

- I. **Call to Order** - The Committee was called to order by Shishir Shah, Chair, at 3:01 pm
 - a. Meeting Minutes from September 28, 2016 were approved

- II. **Announcements**
 - a. **NOTE:** All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.
 - i. **Scheduled meetings for 2016-2017:**
 - Fall 2016: August 24, September 28, October 26, November 30
 - Spring 2017: January 25, February 22, March 22, April 26, May 17
 - b. **Helpful Websites:**
 - i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - ii. Current (2016-2017) Undergraduate Catalog: www.uh.edu/catalog-undergraduate
 - UH Core Curriculum section: www.uh.edu/academics/corecurriculum/
 - c. **E-mail Listservs:**
 - i. UC General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. UC Executive Committee: UC-EXEC@LISTSERV.UH.EDU
 - iii. UC Subcommittees:
 - UC-CORE-CURRICULUM@LISTSERV.UH.EDU
 - UC-DP_CBM_1@LISTSERV.UH.EDU
 - UC-DP_CBM_2@LISTSERV.UH.EDU
 - UC-POLICY-PROCEDURES@LISTSERV.UH.EDU
 - UC-STUDENT-SUCCESS@LISTSERV.UH.EDU
 - UC-UGRD-CATALOG@LISTSERV.UH.EDU
 - ii. UC News (Sharing UC-related information with Campus Partners): UC-NEWS@LISTSERV.UH.EDU

III. UC Business

a. Proposal status as of 10/19/16:

Submitted for 2016-2017 review (for 2017-2018 UG Catalog) – 298 total:

<https://share.uh.edu/uc/Lists/ProposalSubmissionAndTracking/ProposalsByYear.aspx>

- Courses: 245 total: 79 creations, 162 revisions, 4 deletion; 26 UH Core Curriculum
- Degree Programs: 33 total: 21 bachelor's, 9 minor
- Policy: 19 total
- Administrative Unit/Program: 2

IV. Administration Representatives' Reports

- a. Equal Opportunity Services, Richard Baker, Assistant Vice Chancellor/Vice President, [UH Title IX Coordinator](#): (did not present, moved to November agenda).
- b. Student Affairs: (Dan Maxwell [submitted report](#) and presented) – provided information about upcoming workshops hosted by Counseling and Psychological Services (CAPS); services available through the Women and Gender Resource Center (WGRC); webinar for supervisors of student employees hosted by the DSAES Professional Development Committee; and the upcoming visit of Anthony Ervin as part of the Center for Diversity and Inclusion's **Fall Speaker Series**.
- c. Admissions: (Jeff Fuller [submitted report](#) and presented) – official admission numbers of Fall 2016 are in with total students enrolled up by 2.6%. Spring and Fall 2017 applications are rolling in and enrollment numbers expected to be on target.
- d. Office of the University Registrar: (Debbie Henry [submitted report](#)) – reported important dates for Spring 2017 registration and Fall 2016 examination schedule and grade reporting deadlines.
- e. Student Success: (Teri Longacre presented on the [Provost Summer Read](#), *Listening is an Act of Love*) – The book is being used in 199 classes engaging over 6500 first year students; Author, Dave Isay, will be on campus November 14, 6p.m., Hilton University of Houston Hotel Waldorf-Astoria Ballroom.
- f. Financial Aid: (Bridget Jans, new Executive Director of Scholarships and Financial Aid, [submitted overview of SFA presented](#)) – Scholarships and Financial Aid works at the intersection of academics and financial aid. Key factors that effect operations for SFA are unofficial withdrawals, degree completion, and departmental scholarships.

V. Subcommittee Reports

- a. **APP Subcommittee** (Martha Dunkelberger [submitted and presented report](#)) –
- i. Following course creations were presented, discussed and approved by UC in vote
 - GEOL 4151 - Geoscience Internship
 - GEOL 4348 – Remote Sensing for Atmospheric Science
 - GEOL 4347 – Atmospheric Biogeochemistry
 - MAS 3344 -Research Methods in Mexican American Studies
 - MAS 3346 – Latinas in the United States
 - MAS 3347 – Latino American Popular Music
 - MAS 3348 – Pre-Columbian Life and Religion in Mexico
 - PHYS 4151 – Physics Internship
 - ii. Following course deletion was presented, discussed and approved by UC in vote
 - GEOL 4339 – Biogeochemistry
 - iii. Following course revisions were presented, discussed and approved by UC in vote
 - GEOL 3338 – Environmental Hydrogeology
 - GEOL 3340 – Geologic Field Methods
 - GEOL 3345 – Structural Geology
 - GEOL 4331 – Introduction to Geographic Information Systems
 - GEOL 4332 – Applications of GPS & LIDAR
 - GEOL 4367 – Geochemical Reaction Modeling
 - GEOL 4385 – Introduction to Marine Geophysics
 - PHYS 3313 – Advanced Laboratory 1

- PHYS 3315 – Modern Physics
 - PHYS 3316 – Modern Physics II/Quantum Physics
 - iv. Following degree program revision was presented, discussed and approved by UC in vote
 - Mexican American Studies minor program revision
 - v. Following policy revisions were presented, discussed and tabled pending revisions regarding ADA language.
 - EAS Fieldwork Policy Revision
 - ENVS Fieldwork Policy Revision
- b. **Catalog Subcommittee** (Sandy Lee [submitted and presented report](#)) –
- i. Following policy revision was presented, discussed and approved by UC in vote
 - College of Business: Proposal to Limit Credit Hours
 - ii. Following course revision was presented, discussed and and tabled pending further clarification regarding AP credit and its applicability to the proposed requirement
 - STAT 3331 - Statistical Analysis for Business Applications I
 - iii. Following degree program revisions was presented, discussed and tabled pending further clarification regarding AP credit and its applicability to the proposed requirement (see additional discussion notes*).
 - College of Business: MATH 1310 Admission Requirement
- c. **Core Subcommittee** (Guillermo De Los Reyes [submitted and presented report](#)) –
- i. Following course creations were presented, discussed and approved by UC in vote
 - HIST 2349 – Latina/o Jewish History
 - MAS 3345 - Latino Leadership, Activism, & Organizing (*corrected to WID after UC meeting*)
 - ii. Following course revisions were presented, discussed and approved by UC in vote
 - ARED 3305 - Art in Elementary Schools
 - COMM 1302- Intro To Comm Theory
 - CUIN 3302 - Fostering Social Education through Service in the Community - WID Core
 - ENGI 2304 - Technical Communications for Engineers
 - HIST 2371 - Latin America 1492-1820
 - MAS 3342 - Mexican Immigration to the US (*corrected to WID after UC meeting*)
 - MATH 4388- History of Mathematics
 - POLS 3348: Left, Right and Center
 - POLS 3349: Foundations in American Political Thought
- d. **DP/CBM 1 Subcommittee** (Rebecca George [submitted and presented report](#)) –
- i. Following course creations were presented, discussed and approved by UC in vote
 - ARCH 4394-Environmental Design Internship – Created for internships.
 - ARCH 4395-Architecture Internship – Created for internships
 - ARCH 5502 – Architecture Design Studio-Traveling - Created to meet needs of traveling students.
 - DIGM 4382 Simulation & Gaming – has been offered as special topics in past and was successful, syllabus looks good. Course is contemporary in nature.
 - INAR 4395-Interior Architecture Internship – Created for internships.
 - RELS 2372 – The Bible and Modern Popular Culture
 - RELS 3371 – Women in the Hebrew Bible/Old Testament
 - RELS 3373 – Jews in the Ancient World
 - ii. Following course revisions were presented, discussed and approved by UC in vote
 - ARCH 3500-Architecture Design Studio V - Prerequisite change – added ARCH 2230
 - ARCH 5500-Architecture Design Studio IX – Prerequisite change – changed from ARCH 2350, 2351, 3501, 3428,... to just ARCH 4510 which covers all others.
 - ASLI 1301 - Elementary American Sign Language I – change in description.
 - ASLI 2333 - Introduction to American Sign Language Interpreting – Change of title and description and credit hours. The credit hour change makes this course ASLI 2233.

- ASLI 3333 - Interactive Interpreting I – change in description, title and hours (from 3 to 4), becomes ASLI 3433.
 - ASLI 3334 - Interactive Interpreting II – change in description, title and hours (from 3 to 4), becomes ASLI 3434.
 - ASLI 4368 - Linguistics of American Sign Language – change in description and title.
 - ASLI 4489 - Service Learning - Fieldwork – change in description and title.
 - CIS 1300 Computers in Technology – change in pre-req from Math 1310 to 1330 with C or better (good), must be a major or minor to take, title and description changes.
 - CIS 2332- Information Technology Hardware and Systems Software – added “Computer Information Systems Major or” to pre-req.
 - CIS 2334 Information Systems Applications – added “Computer Information Systems Major or” to pre-req.
 - CIS 2337 Fundamentals of Information Security – deleted prerequisite (this is a fundamentals course so that makes sense)
 - CIS 2348 - Information Systems Application Development – added “or COSC 1306” as pre-req, in other words, student must take math 1431 and either COSC 1306 or ELET 2300
 - CIS 3368 Adv Internet Appl Development – change in title, stronger prerequisites, new description and CIP code changed.
 - CIS 4338 Database Administration and Implementation – change in prerequisites.
 - CIS 4339 Enterprise Applications Development – change in prerequisites.
 - CUIIN 3333 - Differentiating Curriculum, Instruction, & Assessment for Diverse Learners – Change to course description and minor prerequisite change.
 - CUIIN 4363 - Curriculum and Instruction for Gifted/Talented Students – Change to course description.
 - EPSY 4353 Course Title Revision - Change to course title (from Technology in Special Education to Technology in Special Populations).
 - EPSY 4363 - Instructional Interventions: Introduction – Change to course description.
 - EPSY 4365 - Instructional Interventions: Evidence-based Decisions – Change to course description.
 - EPSY 4367- Collaborative Consultation – Change to course title (from Collaborative Consultation to Consultation Strategies and Coaching).
 - POLS 3365 - Public Opinion – change in description and title.
- iii. Following degree program revisions were presented, discussed and approved by UC in vote
- ASLI Degree Program revision - change to course hours for some courses, results in a zero net change in hours overall for B.A.
 - Computer Information Systems Degree Plan Changes – add new area of interest and adjust degree plan according to course changes.
 - POLS Memo Minor Changes – changes align with changes already approved for the BS and BA in POLS.
 - POLS Memo Course Additions to Minors – courses recently approved are added to the selection list for minor degree choices.
 - Religious Studies B.A. – removed required practicum (made it optional) and reduced required major hours to 30 (from 33), added one new course to list.
 - Religious Studies Minor – reduced required hours from 18 to 15 and added a course to selection list.
- iv. Following policy creation/revision was presented, discussed and approved by UC in vote
- ASLI memo - creation of PREASL designation – recommend after minor change to ASLI 2333 (should be 2233).
- v. Following proposals were presented, discussed, and tabled for further discussion for reasons noted

- DIGM 2350 – Change to freshman level course (1350), new pre-req of C+ or better in English 1303 or 1304, students must pass this course with C+ or better to be in major. *(presented and discussed at the UC meeting but moved to pending to seek clarification on use of AP credit).*
- DIGM 2352 – change in prerequisite to C+ or higher in DIGM 1350 *(presented and discussed but pending approval of DIGM 2350's changes)*
- DIGM 2353 – change in prerequisite to C+ or higher in DIGM 1350 *(presented and discussed but pending approval of DIGM 2350's changes)*
- DIGM 3355 – change in prerequisite to C+ or higher in DIGM 1350, change from lec to lec/lab and change in description. *(presented and discussed but pending approval of DIGM 2350's changes)*
- ITEC 3325 – change in course prefix to DIGM, change in title, and change in prerequisite to C+ or higher in DIGM 1350, change from lec to lec/lab and change in description. *(presented and discussed but pending approval of DIGM 2350's changes)*
- POLS 1195 – Special topics class, created for transfer need. *(presented and discussed at the UC meeting but moved to pending to seek clarification on use of other special topic courses with the college).*
- POLS 1294 – Special topics class, created for transfer need. *(presented and discussed at the UC meeting but moved to pending to seek clarification on use of other special topic courses with the college).*
- POLS 1393 – Special topics class, created for transfer need. *(presented and discussed at the UC meeting but moved to pending to seek clarification on use of other special topic courses with the college).*

e. DP/CBM 2 Subcommittee (Dan Currie [submitted report](#)) – **tabled** to November meeting

f. Student Success Subcommittee (Kerry Creelman [submitted report](#)) - **tabled** to November meeting

VI. New Business – **tabled**

VII. Adjournment at 5:01 pm.

* Discussion notes – concern resurfaced (CLASS/Don Foss) regarding college proposals that attempt to increase an academic standard in a program or college (e.g. increased minimum GPA for admission, course grade requirement, maximum hours limit) without regard for the overall impact in restricting options for degree completion. The discussion picked up concerns addressed in review of a 2015-2016 CLASS proposal that was retracted. That proposal sought to increase the GPA for admission into the college which rests at 2.0. If that proposal were to have passed it would have left less than a handful of degree program options for students to change major or it would have forced students into limbo under Exploratory Studies indefinitely. College representatives from impacted areas presented concern of managing the load of such student traffic as well as the impact to retention and graduation rates on college scorecards. With regard for strategic impact toward student success, it was again suggested that the topic be viewed at the university level.