

UNIVERSITY of HOUSTON

UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE

Agenda for August 24, 2016

238 CBB ([Classroom and Business Building – Building 499](#))

3pm – 5pm

TO: Mara Affre, Carolyn Boone, Kerry Creelman, Shea Culpepper, Daniel Currie, Jose Guillermo De Los Reyes, Bret Detillier, Martha Dunkelberger, Sarah Fishman, Rebecca Forrest, Donald Foss, Rebecca George, Kristen Hassett, Debbie Henry, Arturo Hernandez, Catherine Horn, Michelle Ivey, Bruce Jones, Heidi Kennedy, Sandra Lee, Christine LeVeaux-Haley, Teri Longacre, Lorianna Mapps, Daniel Maxwell, Jeremy May, Andra Olivia Miljanić, Scott Moore, William Munson, Michael Murray, Raresh Pascali, Maria Peden, David Peng, Ruxandra Prodan-Boul, Amy Ramirez, Miguel Ramos, Kamran Riaz, Shafik Rifaat, Lori Selzer, David Shattuck, Robert Shimko, Jonathan Snow, Natalie Sumrow, D. Christopher Taylor, Nina Tucci, Lawrence Williams

FROM: Shishir Shah, Chair, Undergraduate Committee

DATE: August 17, 2016

I. Welcome!

- a. Member introductions – new and returning members

II. Call to Order

- a. Review of Meeting Minutes from May 11, 2016: <http://www.uh.edu/undergraduate-committee/meetings/>
- b. FYI – Creation of ENGI 4100: <https://uh.curriculog.com/proposal:3110/form>
- c. FYI - Email vote in June 2016 re: AP credit policies and Military Absence policy – all approved
 - i. Credit by Exam: <http://publications.uh.edu/content.php?catoid=21&navoid=5530>
 - ii. Excused Absence for Military Service: <http://publications.uh.edu/content.php?catoid=21&navoid=8215>

III. Announcements

- a. NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.
- b. Full Committee 2016-2017 Meetings:
 - i. Fall 2016: August 24, September 28, October 26, November 30;
 - ii. Spring 2017: January 25, February 22, March 22, April 26, May 17 (if needed)
- c. Helpful Websites:
 - i. Undergraduate Committee: www.uh.edu/undergraduate-committee/
 - ii. 2016-2017 Undergraduate Catalog: <http://publications.uh.edu/index.php?catoid=21>
 - UH Core Curriculum: <http://publications.uh.edu/content.php?catoid=21&navoid=8044>
- d. E-mail Listservs:
 - i. General Membership: UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU
 - ii. Subcommittees: coming soon!
 - iii. Sharing Agenda & Minutes with Membership & Campus Partners: UC-NEWS@LISTSERV.UH.EDU

IV. UC Business

- a. Nomination of Vice Chair
- b. UC Member Distribution by College – based on data from 2015:
 - College of Architecture and Design – 1 representative
 - College of Business – 4 representatives
 - College of Education – 2 representatives
 - College of Engineering – 3 representatives
 - College of Hotel and Restaurant Management – 1 representative
 - College of Liberal Arts and Sciences – 9 representatives (now also need to account for COTA)
 - College of Natural Sciences and Mathematics – 4 representatives
 - School of Nursing - 1 representative
 - College of Technology – 4 representatives
 - Honors College – 1 representative (per UC bylaws)
- c. Upcoming UC Cycle, Member Expectations
- d. Current Snapshot:
 - Submitted for 2016-2017 review (for 2017-2018 UG Catalog) – 116 total:
<https://share.uh.edu/uc/Lists/ProposalSubmissionAndTracking/ProposalsByYear.aspx>
 - Courses: 95 total: 33 creations, 61 revisions, 1 deletion; 12 UH Core Curriculum
 - Degree Programs: 16 total: 10 bachelor's, 5 minor, 1 accelerated
 - Policy: 5 total
 - Pending:
 - Grade Exclusion proposal – forwarded to the University Coordinating Commission for review
 - Curricular Practical Training – working with colleges on catalog language and subplan development
- e. UC Member Orientation – Sept 7th, 3-5pm, Faculty Senate Office (306 M.D. Anderson Library)
- f. Subcommittee Assignments

V. Administration Representatives' Reports

- a. Reminder – administrative offices will present updates in person at UC meetings twice per year (schedule below), otherwise will submit reports in writing to UC Coordinator by the Friday preceding a UC meeting
 - Admissions: August / January
 - Financial Aid: Sept / February
 - Student Affairs: October / March
 - OUR: November / April
 - Student Success: December / May (For 2016-17, adjust to November and April since no December and possibly no May meetings)
- b. Admissions (presenting in person)
- c. The following reports will be provided in writing:
 - i. Financial Aid
 - ii. Student Affairs
 - iii. Office of the University Registrar
 - iv. Student Success

VI. Subcommittee Reports

VII. Adjournment