

U N I V E R S I T Y *of* H O U S T O N

UNDERGRADUATE COMMITTEE OF THE FACULTY SENATE Minutes for October 30, 2013

A meeting of the University of Houston Faculty Senate Undergraduate Committee convened at 3:00 p.m. on Wednesday, October 30, 2013, in room 306, M.D. Anderson Library (Faculty Senate Office).

Members Present: Leonard Bachman, Simon Bott, Andrea Burridge, Teresa Chapman, Mary Dawson, Martha Dunkelberger, Sarah Fishman, Christina Gola, J. Leigh Leasure, Christine LeVeaux-Haley, Teri Longacre, Daniel Maxwell, David Mazella, Michael Murray, Monique Ogletree, Raresh Pascali, Charles Peters, Trang Phan, Melissa Pierson, Ruxandra Prodan-Boul, Jagannatha Rao, Richard Scamell, Ron Singer, Lesley Sisk, Stephen Soutullo, Donna Stokes, Rey Trevino, Nina Tucci, Jerry Waite, Larry Williams, Jennifer Wingard, Djuana Young

Members Absent: Roger Blakeney, Jyoti Cameron, Debbie Henry, Ognjen Miljanic, William Munson, Lori Selzer, Shishir Shah, María Elena Soliño

Guests: Bill Monroe (The Honors College), Brenda Rhoden (The Honors College), Patrick Daniel (Learning Support Services)

Staff: Jeanette Morales, Heidi Kennedy

I Call to Order; Minutes for 10/2/2013

The Committee was called to order by Dr. Larry Williams at 3:02pm. Minutes from 10/30/13 were approved.

II Announcements

A NOTE: All meetings are held in room 306 (Faculty Senate Office), M.D. Anderson Library unless, otherwise noted.

Fall 2013 Meeting: December 4

Spring/Summer 2014 Meetings: January 22, February 19, March 26, April 23, June 4, July 9

B Undergraduate Committee Web Address: <http://www.uh.edu/undergraduate-committee/index.html>

Core Curriculum Web Address: <http://catalog.uh.edu/content.php?catoid=3&navoid=624>

Undergraduate Catalog Web Address: <http://catalog.uh.edu>

C E-mail listservs:

UNDERGRAD-COMMITTEE@LISTSERV.UH.EDU

UC-CORE-CURRICULUM@LISTSERV.UH.EDU

UC-DEGREE-PROG_CB3_1@LISTSERV.UH.EDU

UC-DEGREE-PROG_CB3_2@LISTSERV.UH.EDU

UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU

UC-STUDENT-SUCCESS@LISTSERV.UH.EDU

UC-URGD-CATALOG@LISTSERV.UH.EDU

UC-NEWS@LISTSERV.UH.EDU (Agenda and Minutes)

III Administration Representatives' Reports

A Djuana Young, Office of Admissions

Spring application deadline for transfer students is November 1st. Admissions is down about four percent. The Office of Admissions has admitted 1500 students so far. About 670 transfer students registered for ART. The Admissions goal is to have 2000 students enrolled for FTICs and transfer students.

B Stephen Soutullo, Enrollment Management Services

The Spring 2014 registration cycle opens November 1st. Some of RAR staff located in E. Cullen is moving to Energy Research Park today. In about three to four weeks the rest of RAR in E. Cullen will move. The Enrollment Management Operations Center will be housed in ERP Building #2. RAR staff in the Welcome Center will remain where they are. The Graduate school will move into the former RAR E. Cullen space.

IV Subcommittee Reports – Late reports will be available the day of the Committee meeting.

A Academic Policies & Procedures Subcommittee, Richard Scamell, Chair

UC 12709 13F: Academic Policies & Procedures Subcommittee Report - 10/9/13

UC 12342 13F: Arabic Test Score Course Credit Proposal

Dr. Scamell gave a brief summary of the report and then the floor was opened to questions.

The Undergraduate Committee approved the report and corresponding item as is with two abstentions (Monique Ogletree and Simon Bott).

The Academic Policy & Procedures Subcommittee will meet next week.

B Degree Programs/CBM003 Subcommittee #2, Charles Peters, Chair

UC 12674 13F: Degree Programs/CBM003 Subcommittee #2 Report - 10/18/13

UC 12341 13F: Proposed Leadership Studies Minor

The Undergraduate Committee approved the new minor and the corresponding report. Charles Peters announced that his subcommittee will meet next week.

C Undergraduate Catalog Subcommittee, Melissa Pierson, Chair

UC 12712 13F: Undergraduate Catalog Subcommittee Report – 10/29/13 (Proposed Workflow Timeline)

Melissa Pierson briefly presented a summary of the subcommittee report. The floor was opened to questions and discussion ensued. Sarah Fishman expressed her concern that this proposal will extend the workflow process by a year. Simon Bott felt this was a positive adjustment and would like to extend the proposal deadline to summer if needed. Several other committee members weighed in their opinions. After much discussion, Committee members were ready to vote. Larry Williams added that he would like to keep the proposed spring deadline and except proposals in summer on a case by case basis.

The Undergraduate Committee approved the new workflow timeline (one abstention, Ray Trevino).

V FYI Items

A UC 12311 13F: Core Curriculum Subcommittee Report – 10/18/13 was approved via UC email vote on 10/23/13 (one abstention).

UC 11817 12F: TELS 3363 – Technical Communications, WID

UC 11837 12F: RELS 1301 – Introduction to Religious Studies, Lang/Phil/Culture

UC 12303 13S: GEOL 1350 – Introduction to Meteorology, Life/Phys Sciences

UC 12360 13F: ITAL 3307 – Italian Renaissance, WID

UC 12363 13F: WOST 2350 – Introduction to Women’s Studies, Lang/Phil/Culture

B UC 12710 13F: Senior Vice President for Academic Affairs Approval Memo - 10/23/13

VI Old Business

Teri Longacre, Interim Vice Provost and Dean for Undergraduate Student Success informed the UC that the Foundation of Excellence project is well on its way. Also, there were 1156 responses from the survey. She thanked the UC for participating. The foundation is finalizing the committees.

Committee member David Mazella asked Teri if the Associate VP for Enrollment Management search has occurred. Teri said she did not know and referred him to the Division of Student Affairs.

VII New Business

Dan Maxwell (Associate VC/VP Student Affairs) briefed the UC about the early warning system survey that was implemented this fall semester. Residential FTIC students are able to input their first year experience via this survey. One of the purposes of this survey is to see if students are feeling connected to the campus. This survey is powered by MAP-Works (a web-based student retention/success platform). Dr. Maxwell informed the UC that colleges can also have access to the responses. The Dean of Students Office is looking at FTIC commuter student experience. Student Affairs will eventually compare residential FTIC experience and FTIC commuter experience.

VIII Adjournment

Meeting adjourned at 3:53pm.