

# U N I V E R S I T Y *of* H O U S T O N

## UNDERGRADUATE COUNCIL

### Minutes for August 29, 2007

A meeting of the University of Houston Undergraduate Council convened at 3:05 p.m. on Wednesday, August 29, 2007 in room 220 of the E. Cullen Building.

Members Present: Libby Barlow, Betty Barr, Roger Blakeney, Simon Bott, Elaine Charlson, Agnes DeFranco, William Dupré, Luces Faulkenberry, Sarah Fishman, Nancy Graves, Martha Haun, Jacqueline Hawkins, Natalie Houston, Richard Kasschau, Partha Krishnamurthy, Iain Morrison, William Munson, Charles Peters, Laurence Rapp, Irving Rothman, Maria Soliño, Rebecca Achee Thornton, George Trail, Lawrence Williams, John Zemanek

Members Absent: Mary Elhardt, Chase Gutierrez, Barbara Lewis, David Rosen, Barbara Snelling

Guests: Josie Anderson (Admissions), Myra Conley (Dean of Students Office), Debbie Hermann (Registrar's Office), Steven Liparulo (UH Writing Center), Tiffany Nguyen (*The Daily Cougar*), Maria Peden (Athletics), Christina Villarreal (*The Daily Cougar*)

Staff: Marsha Daly, Heidi Kennedy

#### **I Call to Order; Minutes for 4/18/07**

Council was called to order by Dr. Joel Bloom at 3:05 p.m. Minutes from 4/18/07 were accepted with the following correction: Dr. Barr won the Provost Faculty Advising Award for Excellence in Undergraduate Academic Advising.

#### **II Announcements**

**A** NOTE: All meetings are held in the President's Boardroom, #220 E. Cullen, unless otherwise noted.  
**Fall 2007 Meetings:** 8/29/07, 9/19/07, 10/17/07, 11/14/07, 12/5/07  
**Spring 2008 Meetings:** 1/23/08, 2/20/08, 3/12/08, 4/16/08, 6/4/08, 7/9/08

**B** Undergraduate Council Web Address: <http://www.uh.edu/undergraduatecouncil/index.html>  
Core Curriculum Website Address: <http://www.uh.edu/academics/corecurriculum/>  
Undergraduate Studies Catalog Web Address: <http://www.uh.edu/academics/catalog/>

**C** E-mail listserves:

UNDERGRAD-COUNCIL@LISTSERV.UH.EDU  
UC-DEGREE-PROGRAMS@LISTSERV.UH.EDU  
UC-POLICIES-PROCEDURES@LISTSERV.UH.EDU  
UC-CORE-CURRICULUM@LISTSERV.UH.EDU  
UC-NEWS@LISTSERV.UH.EDU (Minutes only)

#### **III Undergraduate Council Introductions and Assignments**

##### **Committee Chairs:**

Academic Policies & Procedures – Simon Bott and Rebecca Thornton  
Core Curriculum – Sarah Fishman and Martha Haun

**Council Vice Chair:** Lawrence Williams

**IV Administration Representatives Reports:**

**Enrollment:** 34,619 enrolled as of 4 am today

**Graduation Pledge:** enrolled 379 FTIC; 254 completed their 30 hours

These numbers are expected to double.

Izzy Anderson, Academic Program Management, is available to meet with departments to discuss the program and help sign students up.

Data is being collected on these students, including those that do not complete the required hours

**V PeopleSoft update:**

Dr. Charlson thanked everyone for their cooperation in the transition to PeopleSoft.

Summer data is being moved to PeopleSoft at this time.

The Registrar's Office will not be printing 12<sup>th</sup> day class rolls anymore. A tutorial has been set up for faculty at [www.uh.edu/peoplesoft/tutorials.html](http://www.uh.edu/peoplesoft/tutorials.html).

**VI Athletics Report:**

UH has 12 teams who meet or exceed the NCAA minimum Academic Progress Rate

86% are in good academic standing

Graduation rate: graduation in 5 years is the goal; 6 year rate is 45% (2000-01); 12 of the 16 teams are at a 50% graduation rate

**VII Orientation Report:**

Dates for 2008: May 22 through August 15

Several changes were made and appeared to work well. Work will continue to fine tune the process. Transfer and Parent Orientation will be developed.

**VII Committee Reports**

**A Academic Policies and Procedures Committee:** no report

**B Core Curriculum Committee:** Our new Writing in the Disciplines core has been approved by the Coordinating Board for implementation in Fall 2007.

**C Degree Programs Committee:** no report

**IX Old Business/New Business:**

**UC 9325 07F: 6 W Policy** – approved

Note: new forms are being developed for drops; a reminder to faculty listserves was suggested since there will no longer be a printed class roll “trigger”; students that reach their 6Ws will have a service indicator placed on their record.

**WebCT:** Staff will explore the issues mentioned by Council members and report back to Council.

**XI Adjourned at 4:20 p.m.**