

# Memo

APPROVED APR 24 2013  
*[Signature]*

To: Dr. Larry Williams, Chair Undergraduate Studies Committee  
From: Melissa Pierson, Undergraduate Catalog Subcommittee  
Date: 4/23/2013  
Re: Informational items related to catalog recommendations

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Subcommittee members present: Debbie Henry, Leigh Leasure, Michael Murray, Ron Singer, Jerry Waite

Staff Support: Heidi Kennedy, Jeanette Morales

The Undergraduate Studies Catalog Subcommittee continued to review the Academic Regulations, Degree Requirements, and General Policies sections of the Undergraduate Catalog. The subcommittee met in person on 3/6 and 3/20, and by email on 3/27, 4/3, 4/10, and 4/17.

***We provide for UC information these minor catalog edits.***

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## **Non-Academic Student Life Information**

**Discussion:** There is a variety of non-academic student life-type information currently included in the undergraduate catalog (i.e., residential life, CAPS, student organizations, etc.). The majority of this information is repeated in the Student Handbook and the individual websites of these UH departments.

**Recommendation:** The subcommittee recommends the creation of a single "Student Resource" page within the catalog with the links grouped in categories (example subheadings: Learning Resources, Campus Life, Facilities, etc.). This way, when students search the catalog, they will be easily redirected to the correct location for the information elsewhere on UH websites.

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***The following pages had very minor text edits to correct punctuation or grammar:***

- Academic Standing  
<http://www.uh.edu/academics/catalog/policies/academ-reg/academic-standing/index.php>
- Degree Requirement Exceptions  
<http://www.uh.edu/academics/catalog/policies/degree-reats/degree-require-exceptions/index.php>
- Grades (specifically, Grade Explanations, #4 and Final Grade Reports)  
<http://www.uh.edu/academics/catalog/policies/academ-reg/grades/index.php>