

# UC 11630 11F

TO: Simon Bott, Chair  
Undergraduate Council

FROM: Richard Scamell  
Academic Policies and Procedures Committee

SUBJECT: UC 11433 11F: Change in Catalog Language for the College of Technology Suspension Policy

DATE: November 16, 2011

APPROVED DEC 07 2011  
*JS*

The Academic Policies and Procedures Committee met on Wednesday, November 9 to consider a proposal to change the catalog language for the College of Technology suspension policy. Participating in the discussion were committee members Richard Scamell, Kevin Simon and Jerry Waite. Carlo Deason attended the meeting as a guest.

The purpose of UC 11433 11F was to incorporate some specific requirements for the first, second, and third academic suspension into the Readmission From Suspension catalog language for the College of Technology. The proposed language appears in bolded italics below.

### **Readmission from Suspension (Proposed Language)**

Any student suspended from the college for academic or disciplinary reasons is ineligible to enroll in classes during the designated period of suspension. After that specified period, students may apply for readmission. Students who have been out for at least four terms, or 13 consecutive months, will need to apply for readmission as a former student. Please see section on Re-apply as a Former Student for deadlines and requirements. After that specified period, students may apply for readmission. Readmission from suspension is neither automatic nor guaranteed. The student must express the desire for readmission and request initiation of the readmission process by completing a "Readmission from Suspension Petition," which can be picked up from the Academic Services Center, Room 108T.

***While on suspension at UH, a College of Technology student may not enroll in classes as follows:***

- ***First suspension: student must sit out at least\* the next full semester, either the fall or the spring (summer does not count as a full semester).***
- ***Second suspension: student must sit out at least\* 1 full year (12 months).***
- ***Third suspension: student will not be readmitted to the University of Houston.***

***The College of Technology does not grant readmission for the summer terms.***

It is the student's responsibility to see that ALL transcripts from ALL universities or colleges (UH and transfer schools) are included with the petition. If the student is in active enrollment at a community college or university, the student should request a progress report from the instructor and attach it to the petition.

### **Deadline Dates for Submitting a Petition**

Fall Semester:	July 1
Spring Semester	December 1

A student readmitted from academic suspension enters on probation. The following requirements must be met to avoid further academic action.

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\* The words, "at least" were added by the committee to reinforce the fact that readmission from suspension is neither automatic nor guaranteed.

## UC 11630 11F

- Students must meet with an advisor each semester.
- Students may enroll in no more than 12 semester hours during the fall and spring semesters, and no more than six semester hours during the summer semester.
- Students must not earn any "I" or "F" grades.
- A minimum semester GPA (2.0) must be earned each semester while on academic probation.
- Additional conditions may be required.

### **Recommendation**

The Committee recommends approval of UC 11433 11F as it makes the description of the College of Technology Readmission from Suspension policy more consistent with the manner in which the Readmission from Suspension policy is stated in the section of the Undergraduate Catalog that describes Academic Regulations and Degree Requirements in general.