# CBM003 ADD/CHANGE FORM

APPROVED DEC 07 2011

| ☒ Undergraduate Council<br>☐ New Course ☒ Course Change<br>Core Category: **None**   Effective Fall 2012 | **or** | ☐ Graduate/Professional Studies Council<br>☐ New Course ☐ Course Change<br>**Effective Fall __** |

1. Department: Information and Logistics Technology   College: Technology

2. Faculty Contact Person: Jerry Waite   Telephone: 713-743-4089   Email: jwaite@uh.edu

3. Course Information on New/Revised course:
   - Instructional Area / Course Number / Long Course Title:
     DIGM / 3354 / Video Production 1

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   - Instructional Area / Course Number / Short Course Title (30 characters max.)
     DIGM / 3354 / VIDEO PRODUCTION 1

   - SCH: 3   Level: JR   CIP Code: 11.0899   Lect Hrs: 2   Lab Hrs: 3

4. Justification for adding/changing course: to more accurately reflect course content/level.

5. Was the proposed/revised course previously offered as a special topics course? ☐ Yes ☒ No
   If Yes, please complete:
   - Instructional Area / Course Number / Long Course Title:
     _____ / _____ / _____

   - Course ID: _____   Effective Date (currently active row) yyyy-MM-dd: _____

6. Authorized Degree Program(s): BS Digital Media
   - Does this course affect major/minor requirements in the College/Department?   ☐ Yes ☒ No
   - Does this course affect major/minor requirements in other Colleges/Departments?   ☐ Yes ☒ No
   - Can the course be repeated for credit?   ☐ Yes ☒ No (if yes, include in course description)

7. Grade Option: Letter   Instruction Type: Lecture & Laboratory   (Note: Lect/Lab info. must match item 3, above.)

8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
   DIGM / 3354 / Video Planning and Production

   - Course ID: 045444   Effective Date (currently active row) yyyy-MM-dd: 08/23/2010

9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
   Cr: 3. (2-3).   Prerequisites: DIGM 2352.   Description (30 words max.): Introduction to digital film and video production from concept development and planning through post-production to delivery.

10. Dean's Signature: _____   Date: 10/13/11

    Print/Type Name: Fred Lewallen, Associate Dean for Academic Affairs