

UC 1035609F

CBM003 ADD/CHANGE FORM

APPROVED NOV 18 2009

Undergraduate Council
 New Course Course Change
 Core Category: NONE Effective Fall 2010

or Graduate/Professional Studies Council
 New Course Course Change
 Effective Fall RECEIVED SEP 29 2009

1. Department: COMM College: CLASS
2. Faculty Contact Person: Julie B. Fix, APR Telephone: 3-3728 Email: jbfix@central.uh.edu
3. Course Information on New/Revised course:
 - Instructional Area / Course Number / Long Course Title:
COMM / 4114 / Business Reporting
 - Instructional Area / Course Number / Short Course Title (30 characters max.)
COMM / 4114 / BUSINESS REPORTING
 - SCH: 1.00 Level: SR CIP Code: 09.0401.00 01 Lect Hrs: 1 Lab Hrs: 0
4. Justification for adding/changing course: To reflect change in prerequisite course
5. Was the proposed/revised course previously offered as a special topics course? Yes No
 If Yes, please complete:
 - Instructional Area / Course Number / Long Course Title:
____ / ____ / ____
 - Course ID: _____ Effective Date (currently active row): _____
6. Authorized Degree Program(s): BA:COMM - Journalism
 - Does this course affect major/minor requirements in the College/Department? Yes No
 - Does this course affect major/minor requirements in other Colleges/Departments? Yes No
 - Can the course be repeated for credit? Yes No (if yes, include in course description)
7. Grade Option: Letter (A, B, C ...) Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title
COMM / 4114 / Business Reporting
 - Course ID: 16498 Effective Date (currently active row): 20063
9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)
 Cr: 1. (~~1~~-0). Prerequisites: At least a C in COMM 2310 or at least a C+ in COMM 3361 or COMM 3369
 Description (30 words max.): Reporting and writing of business and financial news, including practical field experience.
10. Dean's Signature: _____ Date: 09/28/09
 Print/Type Name: Dr. Sarah Fishman