



FYI UC 9720 08S

UNIVERSITY of HOUSTON

OFFICE OF THE ASSISTANT VICE PRESIDENT FOR UNDERGRADUATE STUDIES

To: Dr. Joel Bloom, Chair, Undergraduate Council

From: Agnes DeFranco, AVP Undergraduate Studies

Subj.: Building Plans for Degree Audits

Date: January 15, 2008

The University of Houston offers a number of courses in various majors that, when paired with a specific list of courses, permits students who successfully complete the prescribed courses to be certified by the THECB to teach in secondary education. UH has been tracking the progress of these students manually. PeopleSoft permits us to automatically track them in degree audit. These certificates include:

1. Music Secondary Education Certification: plan type, specialization
2. Marketing Secondary Education Certification: plan type, specialization
3. Science Composite Secondary Education Certification: plan type, specialization
4. Social Studies Composite Secondary Education Certification: plan type, specialization
5. Modern Languages Secondary Education Certification: plan type, specialization
6. Mathematics Secondary Education Certification: plan type, specialization
7. Dance Secondary Education Certification: plan type, specialization
8. Journalism Secondary Education Certification: plan type, specialization
9. Speech Secondary Education Certification: plan type, specialization

When degree audit is automated, it will be proper for both the advisors and the students to be able to track their progress using the degree audit program, not only for their majors and minors but also if they are candidates for such certifications. To build any part of degree audit, a "plan" is needed. Therefore, on behalf the Degree Audit project, I write to inform the Undergraduate Council that Registration and Records will set up "plans" for the above mentioned certificates, with the understanding that the requirements are all existing courses, and that such plans do not constitute any new major or minor.

Thank you for your kind consideration.