

## CBM003 ADD/CHANGE FORM


<input checked="" type="checkbox"/> Undergraduate Council
<input type="checkbox"/> New Course <input checked="" type="checkbox"/> Course Change
Core Category: <u>ANUC</u> Effective Fall <u>2008</u>

or

<input type="checkbox"/> Graduate/Professional Studies Council
<input type="checkbox"/> New Course <input type="checkbox"/> Course Change
Effective Fall <u>    </u>

1. Department: HRMA College: HRM
2. Person Submitting Form: Nancy Graves Telephone: 32426
3. Course Information on New/Revised course:
  - Instructional Area / Course Number / Long Course Title:  
HRMA / 3341 / Hospitality Managerial Accounting
  - Instructional Area / Course Number / Short Course Title (30 characters max.)  
HRMA / 3341 / HOSPITALITY MANAGERIAL ACCT
  - SCH: 3.00 Level: JR CIP Code: 5209010016 Lect Hrs: 3 Lab Hrs: 0
4. Justification for adding/changing course: To reflect change in prerequisite course
5. Was the proposed/revised course previously offered as a special topics course?  Yes  No  
If Yes, please complete:
  - Instructional Area / Course Number / Long Course Title:  
     /      /
  - Content ID:      Start Date (yyyy3):
6. Authorized Degree Program(s): BS HRM
  - Does this course affect major/minor requirements in the College/Department?  Yes  No
  - Does this course affect major/minor requirements in other Colleges/Departments?  Yes  No
  - Are special fees attached to this course?  Yes  No
  - Can the course be repeated for credit?  Yes  No
7. Grade Option: Letter (A, B, C ...) Instruction Type: lecture ONLY (Note: Lect/Lab info. must match item 3, above.)
8. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title  
HRMA / 3341 / Hospitality Managerial Accounting
  - Start Date (yyyy3): 20053 Content I.D.: 296259
9. Proposed Catalog Description: (If there are no prerequisites, type in "none".)  
Cr: 3: (3-0). Prerequisites: HRMA 1340. Description (30 words max.): Hospitality managerial accounting, emphasizing planning and control functions including yield management, cash and operating budgets, standards, and decision making. Break-even analysis, ratio analysis, interpretation of financial statements, budgeting, cash forecasts, and hospitality case studies.

RECEIVED OCT 11 2007  
APPROVED FEB 20 2008

10. Dean's Signature:  Date: 10-10-07  
Print/Type Name: Carl Boger