

UC 8884 06F

Received 7/7/06

UC-APPROVED SEP 20 2006

TO: Lawrence Williams, Chair
Undergraduate Council

FROM: Richard Scamell
Academic Policies and Procedures Committee

SUBJECT: Proposal to Add Two Academic Policies Governing College of Engineering
Undergraduate Students (UC 8808 05F)

DATE: February 22, 2006

The Committee met on Wednesday, February 1 to consider a request from the College of Engineering to add two academic policies to the Undergraduate Studies Catalog governing College of Engineering undergraduate students. Participating in the discussion were committee members Joel Bloom, Simon Bott, William Chernish, Norman Nelson, Richard Scamell, Maria Solino and Rebecca Achee Thornton. Fritz Claydon and Mary Schultz attended the meeting as guests.

The College of Engineering has a rule stating that its undergraduate students may not attempt a required engineering course more than two times. The first part of UC 8808 05F proposes the establishment of a two attempts rule for College of Engineering undergraduate students allowing them a maximum of two attempts for any engineering course offered at the University of Houston **or an equivalent engineering course offered at another university or college**. Under this rule, a student unable to complete a required engineering course must change their major to a field outside of the College of Engineering. Although not stated in the formal policy, a student with a good academic record may petition for a third attempt. In addition, a student who fails to complete an elective in their major is allowed to choose another elective to complete the requirements for a degree.

The second part of UC 8808 05F formally establishes a **credit for off campus courses** policy in which College of Engineering Students seeking credit in engineering courses at a university or college outside of the University of Houston must receive written approval prior to enrollment. Deadlines for each semester are December 1 for the Spring Semester, May 1 for the Summer Semester, and August 1 for the Fall Semester.

The Committee unanimously endorses UC 8808 05F and requests that these two new academic policies be added to the online version of the 2005-2007 Undergraduate Studies Catalog.