

UC 8571 05F

CBM003 ADD/CHANGE FORM

Undergraduate Council  
 New Course  Course Change  
 Core Category: NONE Effective Fall 2006

or  Graduate/Professional Studies Council  
 New Course  Course Change  
 Effective Fall     

1. Department: MANA College: BUS

2. Person Submitting Form: Mary Gould Telephone: 34904

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3. Course Information on New/Revised course:

• Instructional Area / Course Number / Long Course Title:  
MANA / 4355 / Selection and Staffing

APPROVED NOV 16 2005  
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• Instructional Area / Course Number / Short Course Title (30 characters max.)  
MANA / 4355 / SELECTION AND STAFFING

• SCH: 3.00 Level: SR CIP Code: 5210010016 Lect Hrs: 3 Lab Hrs: 0

4. Justification for adding/changing course: To reflect change in prerequisite course

5. Was the proposed/revised course previously offered as a special topics course?  Yes  No

If Yes, please complete:

• Instructional Area / Course Number / Long Course Title:  
    /    /    

• Content ID:      Start Date (yyyy3):     

6. Is this course offered for undergraduate credit only?  Yes  No

7. Authorized Degree Program(s): BBA

• Does this course affect major/minor requirements in the College/Department?  Yes  No

• Does this course affect major/minor requirements in other Colleges/Departments?  Yes  No

• Are special fees attached to this course?  Yes  No

• Can the course be repeated for credit?  Yes  No

8. Grade Option: Letter (A, B, C ...) Instruction Type: lecture

9. If this form involves a change to an existing course, please obtain the following information from the course inventory: Instructional Area / Course Number / Long Course Title

MANA / 4355 / SELECTION AND STAFFING

• Start Date (yyyy3): 19953 Content I.D.: 276577

10. Proposed Catalog Description:

Cr: <sup>3</sup>(3-0). Prerequisites: junior standing, MANA 3335 or equivalent, and MANA 4330 or equivalent.

Description (30 words max.): Selection and staffing methods and practices in organizations, including evaluation of the impact of selection on individual and organizational performance.

11. Dean's Signature: Elizabeth Anderson-Fletcher

Date: 9/16/05

Print/Type Name: Elizabeth Anderson-Fletcher