

Design Team Breakout Meetings

Meeting Summaries - 8/31/2011 and 9/1/2011

A number of breakout meetings were held during this site visit with stakeholder groups identifying certain needs and desires for their spaces in The New UC, as well as observations about the project as a whole.

Cougar Byte

- Key programming requirements include:
 - Open Sales Area – Sales area should be approximately 75% of the total store area, with a check-out counter with three registers, freestanding display tables, and lots of slat-wall display space at the perimeter. In lieu of the existing storefront with glass doors, it is desirable to have an operable grille to open up most of the storefront...more like in a retail mall.
 - Storage / Workroom – The back-of-house storage workroom should be approximately 25% of the total store area, with storage shelving, a large workshop repair table, and two administrative workstations

Woodforest National Bank

- Key programming requirements include:
 - A large open work area with a main counter and 4 teller stations with workstations (including one lower, seated station for ADA compliance)
 - The manager's office should have a workstation for the bank manager, a bookcase, and a small table with four chairs for small meetings.
 - A secure cash counting room with a safe, cameras, and a cash-counting work counter
 - A storage/break room area
 - An ATM, ideally located along exterior wall of the UC for 24-hour access.

Jonorr's Salon

- Key programming requirements include:
 - Open reception area with 4-5 guest chairs and a reception/register area
 - Four hair styling chair stations and two shampoo chair stations
 - Two dryer chairs with hair dryers
 - Two spa-pedicure chairs and one manicure table with chairs
 - One 8'x8'tanning room
 - One 10'x10' massage room
 - A small lockable Manager's Office
 - A small storage/utility room

Meeting and Event Space Users

- The following were comments related to the Houston Room
 - The existing movable partitions are not sound-tight, and need better soundproofing
 - The projection booth should maintain current digital projector equipment, but the 35mm film projector should be moved to the theater space
 - Overhead rigging bars and
 - More outlets are needed throughout the room to support larger “exhibit hall” events as well as performers at the front stage of the UC
- The following were comments related to a multipurpose large event space like the Cougar Den
 - The room should be divisible by two
 - There should be one digital projector installed for each half of the room
 - The room should be equipped with a demountable stage to allow for
- The following were comments related to the new cinema/auditorium space
 - There should be largely fixed seating with some movable seating to accommodate different kinds of events.
 - The stage platform (20x30) should have the ability to add demountable expansions which will push the stage out toward the audience for events like fashion shows and step shows.
 - The audio system should support both live performances and Dolby Digital Surround for movies
 - A fixed commercial movie screen should be mounted to the rear wall.
- The following were comments related to the pre-function areas in the building
 - Pre-function areas (e.g. Governor’s Hall) should have usable lounge seating, internet access, and a large number of duplex outlets.
- The following were comments related to the general use meeting rooms
 - All of these rooms should have basic AV capabilities (e.g. built in projectors and screen, wi-fi).
 - Additionally, at least one should have digital teleconferencing ability.

Information Center

- The new centralized information center will be the front service counter for visitors seeking information about the University Center and/or the University as a whole.
- It will also house the Customer Relations Manager
- The programmatic needs are as follows:
 - A small public service counter with two attendant stations
 - A small storage closet for printed materials
 - Two small offices located behind the front counter
- The following services will be provided by the Information Center
 - General event information, campus maps, directions, and so on
 - Courtesy phone for public use
 - Portable safe and storage for lost-and-found items
 - Emergency command center and fire panel for use during emergencies

Food Service

- This meeting was a continuation and update of previous discussions regarding food service operations in the New UC.
- Key discussion points regarding retail dining were:
 - If possible, a Starbucks or high-profile coffee venue would work well as the anchor for the ground floor
 - Each of the four remaining food concepts should be stand-alone operations that can operate independently
 - Each retail concept will have its own point-of-sale/checkout system
 - All four of the main retail operations should be located adjacent to each other
- Key discussion points regarding catering were:
 - The main catering production kitchen will be located on the first floor of the building
 - Dishwashing and china storage will also be on the first floor
 - A small banquet staging kitchen with storage should be on the second floor to help service the conference center
 - A small independent kitchen space should be available for use by outside groups
- Key discussion points regarding the C-Store were:
 - The new convenience store should be 1000 sf (similar to the size of the UC Satellite C-Store) and be located on the first level adjacent to the new bookstore location
 - The C-Store will feature bottled drinks, fountain drinks, snacks, candy, and so on
 - However, this location will not feature grocery items like the C-Stores in residential locations

Fee Funded Student Organization Leaders

- The new program was presented to student organization leaders and was approved without dissent.