

# UNIVERSITY of HOUSTON

## COLLEGE of TECHNOLOGY Human Resource Development

### Application for the HRD Accelerated Bachelor's and Master's Degree Program

The accelerated B.S./ M.S. program is open to qualified undergraduate College of Technology students wishing to continue their education at the graduate level immediately upon completion of the B.S. degree. This program allows students to take *up to* six (6) graduate-level credits, 2 courses in Human Resource Development that can be applied to both the bachelor's and master's degrees.

If admitted to the accelerated program, students may take **two** of the following graduate courses:

- HRD 6305: Organizational Learning and Performance,
- HRD 6352: Instructional Design,
- HRD 6356: Consulting and Professional Practice

Specific class information available at <http://www.uh.edu/technology/programs/graduate/human-resource-development/sample-degree-plan/>. Completion of the accelerated program will reduce the total number of undergraduate/graduate credit hours required to complete both degrees.

### Eligibility Criteria and Application Process

A student wishing to enroll in the accelerated program should complete an application to the Human Development and Consumer Sciences department (see page 3). The application should be submitted during the student's junior year and will be reviewed by the Human Resource Development Undergraduate Program coordinator and faculty.

Applications are due

- **December 1** for taking courses in the **Spring** term
- **June 1** for taking courses in the Fall term.

The minimum eligibility requirements are shown below:

1. Junior standing and completion of 30 semester hours of College of Technology coursework
2. Minimum of 9 hours (of the 30 College of Technology hours) should be HRD courses to include: HRD 3340: Introduction to T/D, HRD 3346: Needs Assessment, and HRD 3351: Instructional Design (or other courses as approved by the Program Coordinator)
3. Minimum 3.0 GPA over all course work
4. Minimum 3.2 GPA over all College of Technology course work
5. Approval from the Undergraduate Program Coordinator of the B.S. granting department

Since the student is still an undergraduate with upper-division coursework remaining at the time the application is submitted, acceptance into the Accelerated Program does not constitute automatic admission to the graduate program.

## Admission to the Graduate Program

Students enrolled in the accelerated program must complete the graduate application process before they will be formally admitted to graduate school. The requirements for consideration include:

1. Completed all the requirements for the B.S. degree,
2. Achieved a 3.00 GPA on the last 60 hours of the B.S. degree
3. Achieved a 3.00 GPA on all graduate-level courses taken since entering the Accelerated Program,
4. Apply for graduate admission. To apply for graduate admission please submit the following items:
  - i. Application
  - ii. Official transcripts (UH Main Campus transcripts will be on file). Students may apply in their final semester while completing a degree; admission will be conditional pending conferral of bachelor's degree.
  - iii. Official test scores (GRE, or MAT, or GMAT)
  - iv. Letter of intent
  - v. Three letters of reference
  - vi. Application fee
  - vii. Resume (optional)

## Graduate Courses taken as an Undergraduate

The College of Technology department granting the B.S. degree shall determine what graduate courses can be substituted to satisfy the student's undergraduate degree requirements. This determination will be made in accordance with the student's interest, the recommended graduate courses for the accelerated program as chosen by the HRD faculty, and the student's preparation for the course material. It is anticipated that there will be consultation with both the graduate degree department and the undergraduate degree department.

# UNIVERSITY of HOUSTON | TECHNOLOGY

## APPLICATION FOR HRD ACCELERATED BACHELOR'S/MASTER'S PROGRAM

Name: \_\_\_\_\_

Address: \_\_\_\_\_ City: \_\_\_\_\_ State: \_\_\_\_\_ Zip: \_\_\_\_\_

Phone: \_\_\_\_\_

E-mail: \_\_\_\_\_

ID: \_\_\_\_\_

Current undergraduate major: \_\_\_\_\_

HRD courses completed: \_\_\_\_\_

Anticipated semester of graduation: \_\_\_\_\_

I have read the program description above and believe that I meet the requirements stated for admission into the accelerated program. I know that acceptance to the accelerated program does not guarantee subsequent acceptance to graduate school and that an offer of admission to the graduate program will not be made until I have completed the graduate application process.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Applications should be returned to the following address:

University of Houston  
College of Technology  
Attn: Undergraduate Advisor  
300 Technology Bldg.  
Houston, TX 77204-4021

All applications should include the following information:

- A brief statement describing why you are seeking admission to the accelerated program. This may include discussion of your personal and professional goals, as well as past experiences that you feel have shaped your current goals.
- A current resume.

Student GPA: \_\_\_\_\_ Last 60 Credit Hours; \_\_\_\_\_ Major

Approved

Disapproved \_\_\_\_\_ Date: \_\_\_\_\_

Program chairperson / Advisor

Approved

Disapproved \_\_\_\_\_ Date: \_\_\_\_\_

Department chairperson / Advisor