

# UNIVERSITY of HOUSTON

## STUDENT CENTERS

### Student Centers Policy Board Minutes

Friday, March 8, 2019

Student Center South

#### **Attendees:**

**Voting Members (Present):** Nam Nguyen (Staff Council), Sarah Durham (Student Program Board), Andrew Bahlmann (Residence Halls Association), Cameron Barrett (Student Government Association), Stephanie Coates (SCPB At-Large Member), Christopher Caldwell (SCPB At-Large Member), XiaoHong “Sharon” Wen (Faculty Senate), David Frankfort (Staff Council), Leeda Faizi (SCPB At-Large Member), Dr. Tomika Greer (Faculty Senate), Robin Johnson (Metropolitan Volunteer Program)

**Voting Members (Absent):** Darren Campbell (SCPB At-Large Member), Eduardo Abrams (Council for Cultural Activities)

**Non-Voting Members (Present):** Keith T. Kowalka, Eve Esch, Tina Powellson, Lauren Sposato, Brandon Redding

**Guests:** Matt Prasifka (Auxiliary Services), Isabel Pen (CCA), Kim Briana Lorine (SGA)

#### **Guest Speaker**

**Lawrence Daniel, Director DSAES IT Services & Student Media**

CSM (Center for Student Media)

#### **I. Call to Order**

Chair Christopher Caldwell called meeting to order at 12:03pm

#### **II. Approval of Agenda**

Approved

#### **III. Approval of Minutes from (February 15, 2019) meeting**

Approved

#### **IV. Chairperson’s Report (Informational Items) – Christopher Caldwell**

- Feedback on SCPB At-Large Position (Get Involved)
  - Posting for At-Large positions has been extended until Monday. Encourage anyone interested to apply.  
<https://uh.campuslabs.com/engage/submitter/form/start/231221>
  - Frontier Fiesta is still in need of volunteers.
    - Link to apply

## V. Committee Reports

- Facilities Use & Policy Committee (Andrew Bahlmann)
  - Looking into the creation of a policy for the groups using space throughout the Student Centers for dance rehearsal. External benchmarking has been received as to how other facilities handle this. Will continue taking in data in order to present it to the committee for a vote.
  - Study space policies being reviewed and awaiting additional feedback.
- Lease Operations & Student Organization Space Committee (Sarah Durham)
  - To prevent carrell spaces from appearing vacant during summer and breaks, working on a window adhesive that would give the illusion of a filled space.
- Long Term & Current Projects Committee (Stephanie Coates)
  - [Renderings](#) for Plaza Revitalization Project
    - Proposal to include covering of stage area as well as covering for golf carts.
    - Still in development
    - Looking at possible furniture alternatives to university standard, possibly with built in charging stations/solar powered.
  - Greek Unity Garden now anticipated to be complete in April.
- FSAC update (Christopher Caldwell)
  - In a push for sustainability, looking to implement either paper straws or removal of straws.
  - Starting this week signage will be displayed re: straws.
  - Pilot program in place for Einstein Bagels for paper straws in order to get feedback and decide next step.
  - Struggle for Shasta's to switch to paper straws due to straws not holding up for milkshakes.
  - Starbucks looking at switching to reusable lids.

## VI. Student Centers Staff Reports (Informational Items)

- *Report for Assistant Vice President, Student Affairs – Enrollment Services*
  - i. Update on possible expansion of services
    - Meetings continue to be held in order to determine the future of proposal.
- *Report from Director, Student Centers*
  - i. Wayfinding
    - Sign is installed near the Info Desk.
    - Provides a map of how to get to specific rooms within the Student Centers.
    - Will be conducting an assessment to follow up on benchmarking that was previously conducted to determine guest's level of finding their way around the building now and determine if the building is more accessible.
  - ii. Art updates
    - School of Architecture has created models of southwest stairwell which are now on display in the building. Drawings have also been incorporated into the digital art gallery.
    - Latino Art Now will be held April 4 - April 6
      - 15 pieces will be installed; installation will be provided.
  - iii. CUPSI (College Union Poetry Slam Invitational)

- Will be held April 10 – April 13
  - Anticipate 300 – 400 students competing
  - Still in need of volunteers, training will be provided.
  - <https://acuiforms.wufoo.com/forms/q1kcxicm1szmfvf/>
- *Report from Assistant Director, Events & Special Projects*
  - i. Benchmarking updates
    - Benchmarking dance groups, working with off campus customers and how 5ks are booked on campus.
  - ii. Dance Groups updates
    - Continue gathering information.
- *Report from Director, Center for Student Involvement*
  - i. Frontier Fiesta volunteers and judges
    - Volunteers still needed [Volunteer here](#)
    - Cookoff volunteers must be 18 and up
  - ii. Leadership and Legacy Aware applications
    - Marketing is out and also available on CSI website
    - Over 20 awards to nominate for.
    - Closes at the end of March.
  - iii. Stipend Student Leader Applications
    - Close on Wednesday

#### **VII. Old Business**

- [Shasta's menu board update](#)
  - A couple of different renderings have been provided, but do not reach the desired final product.
- Digital room signs
  - Data continues to be gathered.

#### **VIII. New Business**

- Proposal for seat covers for restrooms in Student Centers proposed by SGA.
  - Surveys shows that restrooms can at times be unsanitary.
  - Proposal to provide toilet seat covers throughout SC restrooms.
  - Concerns over whether this is sustainable as well as concerns over toilets being equipped to flush the covers.
  - Proposed that any issues of sanitary issues with restrooms be addressed with custodial company (Metro Clean) first.
- Policy changes
  - Proposed changes to Carrel Space Application (which opens April 1)
    - Proposing to combine terms on form, Update/remove questions, implement acknowledgment form online as opposed to top two officers needing to be present and possible changes to the Red Tag policy.
    - Motion to approve pending revised adjustments was passed.

#### **IX. Announcements**

- Disbursement of reusable straws
- Student Centers will be participating in Sustainability Fest on April 16.
- InfraRED showing of Spiderman: Into The Spiderverse on April 18
- InfraRED takeover of the SC on April 18

**X. Adjournment**

Meeting adjourned at 1:14pm.

**Next Meetings:**

**April 12, 2019 (Skyline)**