

University Center Policy Board Minutes

October 24, 2014

UC N 113, Impact Room

Members Present: Troy Christensen, Princess Ephraim, Richard Guajardo, Tiara Parks, Raresh Pascali, Lauren Potter, Isaiah Ross, Erica Tat, Jeng Tcheung, Sebastian Troitino, Ryan Smith, Dozie Nzeogu

Members Absent: Leo Mata

Support Staff/Guest Speakers Present: Floyd Robinson, Kathy Fire, Keith Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Whitley Denson, Matt Sebby, Renee Cleare

Support Staff Absent: None

I. Call to Order

- Chair Tat called the meeting to order at 12:02PM.

II. Approval of Agenda

- Approved.

III. Approval of September 26, 2014 Meeting

- Approved.

IV. Guest Speaker (Floyd Robinson, Assistant Vice President for Student Affairs – Health and Wellness)

- Tobacco-free campus policy overview: Smoking-cessation history, campus committee initiatives to reduce smoking and tobacco use including e-cigarettes, thoughts on increasing signage, and difficulty enforcing the policy. UHPD support (via citations and fines) might be a way to enforce it, along with students, faculty and staff approaching smokers politely and redirecting them to designated smoking areas. Campus policy is reviewed every 3 years and is up for review again in 2015, but Robinson would like to begin reviewing it before 2014 ends.

V. Chairperson's Report (Tat)

- Interviews were completed for the open at-large member position. Tat introduced Nzeogu and recommended that he be considered for the at-large role. Nzeogu introduced himself. Ross seconded Tat's recommendation. A vote was taken, and Nzeogu was approved as a UCPB at-large member.
- Potty Talks overview and update: Potty Talks is a monthly newsletter to be placed in all UC bathroom stalls. It focuses on health information and Health & Wellness resources on campus, to enable students to access services privately. The project has been delayed, but Tat is working on procuring information for layout.

- Food Services had a successful demo of the late-night food trucks program, which is now permanent. Trucks will be located between Health Center and Student Service Center – 11PM-3AM Monday-Thursday on a weekly rotation.
- Food Service Advisory Committee meeting update: Soy milk addition at Cougar Woods Dining Hall. What's Cooking Coogs offers healthy cooking lessons.

VI. Committee Reports

Facilities Use and Policy Committee (Ross)

- Student Center Study Rooms Policy review:
It was agreed that the policy of conditions for usage would be posted in each room. Policy included internal (staff) information and external (students) rules. Reserving the rooms would be in-person only at Information Center by group leader submitting Cougar Card for room key. Information on reserving rooms to be posted to the UC website. Facilities Use and Policy Committee to document the final approved policy in their records.

Lease Operations Committee (Christensen)

- None

Long Term/Current Projects Committee (Mata)

- None

Office and Carrel Space Committee (Potter)

- 26 student organization applications were reviewed and approved after UCPB approved e-vote, including 5 pending registration that will be granted spaces when processed.

VII. UC Staff Reports

Report from Assistant Vice President for Student Affairs – Student Life (Kowalka)

UC Transformation Project

- UC 237 will be moving week of Thanksgiving, Dean of Students Office to move beginning of December or mid-December. New Student Center Meeting Rooms will be opening the week of Thanksgiving, with reservations for 1/1/15 onwards.
- Legacy Lounge will be opening in 1/1/15 and is able to be reserved by student organizations and departments only, not off-campus groups and alumni, to avoid displacing students. Student-targeted programming only.
- Center for Diversity and Inclusion ribbon-cutting is next Wednesday, 10/28/14, from 1-3PM. CDI game night this week went well.
- Homecoming Kickoff – 11/3/14 outside of South building 5-6:30PM including Homecoming Court announced, DJ, speeches, etc.

Organizational Changes/Personnel Updates

- Center for Student Involvement search updates: Kristin Ernst is starting on 10/27/14 as Assistant Director and will be advisor for Frontier Fiesta in December. CSI Director Position: Skype interviews done, 4 candidates will be on campus 11/10/14-11/14/14 interviewing for a 1/5/15 start date.

Report from Director (Grew-Gillen)

- Building Tours – Wednesdays at 4PM, led by Ashriel Dunham, Marketing Manager. 35 people toured the New UC on Family Weekend. Tours will continue through Homecoming Week.
- Parazette – Public Art Committee is developing 18x24” framed information about artwork for mounting at either end of Parazette piece. Chair rail molding is now installed to deter contact with artwork.
- Starbucks hours – Dining Services is researching whether UC S Starbucks has enough foot-traffic to warrant being open on Saturday permanently. Auxiliary Services is working to update look according to brand standards at UC Satellite Starbucks.

Report from Director SAITS and Special Programs (Daniel)

- Citizenship Month – 6th Annual event in celebration of Houston’s diversity. Website (www.uh.edu/dsa/citizenshipmonth) is live and has a listing of events. Related events should be directed to Daniel for posting via email (Irdaniel@uh.edu).
- Computer locations identified. Sebby is in contact with furniture provider. Layout and pricing to be available at next meeting.

VIII. Old Business

- Revised Study Rooms Policy – wording was revised. Pascali made a motion to re-present the policy at the next meeting for voting. Motion was seconded.
- Tobacco-free campus policy: Smith recommended the corner of Melcher Hall and UC loading dock area near sidewalk as a smoking area. A majority vote was approved by Chair Tat. This area is to be recommended in a proposal to the Tobacco-free Campus Committee headed by Floyd Robinson. If approved, signage would be added to the location and smokers would be directed there. Proposal is to be drawn up by Tat and Smith for UCPB approval, then submitted to Tobacco-free Campus Committee for approval.
- Food truck concrete pad was intended to be temporary during construction of New UC. The Division of Administration and Finance would like to pay for pressure washing of concrete pad and install new bike racks. The UC architects and contractors would be consulted to incorporate the New UC design features (shrubbery, granite, etc.) into the project. Ginger Walker, who was on the Bike Racks Committee, might be able to give referrals, along with Parking and Transportation Department. Chair Tat moved that research be done as to whether more bike racks are needed. Smith moved that AF Division be given the concrete pad for bike racks project, which Ross seconded. Majority vote approved this plan.

IX. New Business

- None

X. Announcements

- Homecoming Week – 11/2/14-11/8/14.
- Octoberfest – 10/28/14-10/31/14 includes Student Organizations activities. Rec Center is hosting a Haunted House. Other events include Survive UH, food on 10/28/14, etc.

- Student Life Holiday Potluck – End of Year Celebration - 12/3/14, UC Ballroom #210, 11:30 AM – 1:30 PM. Annual event, all are invited to eat.
- Stress Free Finals Week – 12/1/14-12/10/14 – Event planning is in process with fee-funded organizations. Anderson Library will host dog-petting.
- SFAC UC Presentation – 10/28/14 at 9:30AM in UC N Senate Chamber (Room 204). Members are invited to attend. Student Fee Advisory Committee will be given a brief tour of the New UC spaces.
- UC Director Grew-Gillen is looking into Tapingo App to eliminate food court lines by mobile ordering and selecting a pickup time. Food Service will be involved in seeing if it is a viable option for the UC. Grew-Gillen will be providing information to Chair Tat and Vice Chair Ross.

XI. Adjournment

- Chair Tat adjourned the meeting at 1:35PM.

Next Meeting Date:

Friday, November 21, 2014, 11:30AM, UC N 204, SGA Senate Chamber