

**University Center Policy Board**  
April 13, 2012  
University Center – Bayou City Room

**Members Present:** Cedric Bandoh, Jared Gogets, Jessica Grono, Ann McFarland, Dr. Richard Olenchak, Sieda Omar, Jeff Syptak

**Members Absent:** Sebastian Blankson, Sandy Coltharp, Rymonda Davis, Daniella Garcia, Mike Harding, Donna Pattison and Daray Oleleye

**Guest:** Christopher Holly

**Support:** Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Marcella Leung, Micah Kenfield and Linda Jauregui

**I. Call to Order**

- Chair Gogets called the meeting to order at 1:10PM.

**II. Approval of Agenda**

- Agenda was approved.

**III. Approval of March 23, 2012 Minutes**

- Minutes from March 23, 2012 were approved.

Mr. Kenfield suggested that New Business – Flyer Posting Policy (UCC 0209 125 Mapp 03.01.05; Posting Flyer Information On Outside University Kiosks) be moved to the first order of the agenda due to some members not available to attend the entire length of the meeting. All were in agreement.

Flyer Posting Policy, UCC 0209 12S – Mapp 03.01.05

- Mr. Kowalka was given a Campus Facilities Planning Committee resolution to present to the UCPB for consideration to support Campus Facilities to move forward with a policy concerning flyer placements on campus.
- Mr. Kowalka stated that due to the large amount of flyers being posted, stapled and nailed to trees and light poles throughout campus, since there is not a policy in place to regulate this action, it has become necessary to work on a solution as to where flyers may be posted.
- They are looking to identify at least five student centered locations on campus to place posting boards and create free posting areas. These would be relatively small.
- Facilities management would be responsible for cleaning them off on a weekly basis or as needed.
- The members were asked to consider this resolution, if this policy goes into effect then organizations, departments, etc. can be held accountable for not following procedure.
- The members viewed a picture of the posting boards which have been approved by the Campus Facilities Planning Committee.

- After a discussion Chair Gogets took a vote and the UCPB members approved supporting the resolution to move forward with a policy with clarification of A) would it be appropriate to enforce and B) who will police the campus to ensure the policy is being followed.

#### **IV. Chairperson's Report – Jared Gogets**

- No report at this time

#### **V, Committee Reports**

##### Facilities Use and Policy Committee – Jessica Grono

- No report at this time.

##### Lease Operations Committee –Roman Perez

- Mr. Perez was absent, no report at this time.

##### Long Term/Current Projects Committee – Roman Perez

- Mr. Perez was absent, no report at this time.

##### CSI Office and Carrel Space Committee – Daray Oleleye

- Mr. Oleleye was absent, no report at this time.

#### **VI. UC Staff Reports**

##### *Report from Assistant VP for Student Affairs – Student Life – Keith T. Kowalka*

##### UC Transformation Project Update

- Had a meeting last week with the architects and FP&C to look at color options for carpet, fabric for lounge area seating as well as exterior color options and material finishes.
- The architects also presented two (2) options for the placement of the monumental staircase, Mr. Kenfield had projector slides with the options to show the UCPB members.
- The selections made on the above will be going before the Facilities Planning committee meeting next week for approval. The food truck issue should be coming up for discussion in that meeting as well. Since we are located at Entrance I they will be looking at the placement for the grease trap needed to support these trucks.
- The New UC Groundbreaking Ceremony is scheduled for April 26<sup>th</sup> with the official groundbreaking to take place the middle of June.

##### Personnel Update

- The search committee for the Greek Housing Coordinator will be scheduling candidate interviews, hope to have the position filled by May, 2012.
- The two CSI positions were posted and we are looking to fill both positions with the new staff starting on July 1<sup>st</sup>.

##### *Report from Director. UC Facilities and Operations – Cheryl Grew-Gillen*

##### Modification to UC Phasing Plan

- Ms. Grew-Gillen stated that modifications had been made to some of the temporary spaces to be occupied and/or shared. Changes are being made due to

cost for some of the changes proposed to these areas or increased space needed by some of the occupants.

- WHR is working on getting together several options and those should be available for the committee to discuss at the next meeting.

*Report from Director, UC Marketing Communications and Retail – Lawrence Daniel*  
Events Update

- Stress Free Finals Week will begin with a planned SPB planned student trip to the Galleria Ice Rink on April 22<sup>nd</sup>.
- The New UC Groundbreaking Ceremony will take on April 26<sup>th</sup> along with several student events scheduled at the UC; games, free giveaways – ice cream, lemonade and massages, etc.

*Report from Director, Center for Student Involvement – Marcella Leung*  
Student Organizations Relocations

- Still working with student organizations to ensure all are getting ready for the move out of the UC underground.
- Groups should be ready to move when scheduled.

## **VII. Old Business**

## **VIII. New Business**

### Flyer Posting Policy

- This was moved and addressed at the beginning of the meeting.

### UCPB At-Large Member Selection

- Mr. Kenfield passed out copies of applications he had received.
- A search sub-committee was formed consisting of Ms. Grono, Ms. Omar, Mr. Holly, Dr. Olenchak and Ms. Leung. They will meet and propose final candidate choices for an e-vote to select the new at-large members.

## **IX. Announcements**

- SPB Trip to the Galleria Ice Rink – April 22, 2012
- Stress-Free Finals Events – April 22, 2012 – May 2, 2012
- Campus Leaders Reception – UC Houston Room –April 24, 2012
- University Center Transformation Project Groundbreaking – April 26, 2012
- Student Life End of Year Celebration - UC Cougar Den – May 9, 2012 12-2PM
- XLR – May 15-17, 2012
- The Little Shasta's Cones & More for the UC Satellite has been approved. Details are being worked out for the installation.

## **X. Adjournment**

- Chair Gogets adjourned the meeting at 2:15PM.