

University Center Policy Board
Friday, November 19, 2010
University Center – Palo Duro Room
Draft

Members Present: Sandy Coltharp, Jared J. Gogets, Mike Harding, Lee Hilyer, Kevin Nguyen, Dr. Richard Olenchak, Jeff Syptak, Tanea Tahir and Anna Vuong

Members Absent: Pooja Ashar, Johnnie Jackson and Prince Wilson

Support Staff Present: Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Linda Jauregui and Micah Kenfield

I. Call to Order

- Chair Gogets called the meeting to order at 12:00PM.

II. Approval of Agenda

- Agenda was approved.

III. Approval of Minutes from October 8, 2010

- Minutes from October 8, 2010 were approved.

IV. Guest Speaker (Alicia Garcia-Valero)

- Ms. Garcia-Valero gave a short summary of the different services which are offered by UC CreationStation. She wanted everyone know that they can design for their events.
- She explained that student organizations receive a discounted rate on the services.
- Ms. Garcia-Valero provided samples of some projects they have done in the past for different organizations to help members familiarize themselves with some of the services;

V. Chairperson's Report (Jared Gogets)

- No report at this time.

VI. Committee Reports

Facilities Use and Policy Committee (Kevin Nguyen)

- No report at this time.

Lease Operations Committee (Tanea Tahir)

- No report at this time.

Long Term/Current Projects Committee (Pooja Ashar)

- Chair Ashar absent, no report.

VII. UC Staff Reports

Report from Assistant VP for Student Development (Keith T. Kowalka)

Organizational Changes/Personnel

- Offers have been made to both a person to fill the Custodian II opening and a person to fill the Maintenance Mechanic I opening; these are pending criminal background checks.

If both of these are approved we will be up to full strength in our facilities and operations area.

- The two positions to fill openings in Center for Student Involvement have been posted. We are starting search projects for these positions. Some members of UCPB may be asked to be on the search committees.
- The Children's Learning Center at Cameron building was just licensed this morning from the State so we are able to open up that location on the 29th of November.

UC Transformation Project Update

- We had the mid-point presentation last week of the Facilities Assessment Process. We should receive the final presentation by the 16th of December.
- The prognosis for the building is better than expected. Although the structure of building is forty-three years old it is certainly able to be maintained with some mechanical changes.
- On the 16th of December they will also give us, to use boulder analogies, three large boulder costs. One boulder cost for a new addition which is what the plan is to begin with the addition. The second boulder cost will be to replace and bring the current University Center building to standard. The third boulder cost will be to bring the UC Underground up to standard. We will then look at all the costs so we will have a better idea of how much we should reasonably budget for the project.

SFAC Update

- The report came out earlier this week and the recommendation was that the UC receive everything they asked for.

Report from Director (Grew-Gillen)

Houston Room Perimeters Carpet Installation Update

- The carpet installation in the Houston Room is scheduled to start next week and should be completed by the time everyone returns from the Thanksgiving break.

Graffiti Issue Update

- The person who has been leaving graffiti all over campus has been identified.
- All documentation that was available was referred over to the Dean of Students office for a referral.

Report from Director (Lawrence Daniel)

Upcoming Events

- Mr. Daniel stated they are working on the UC Fall Events assessment. He thanked all that had been involved in these events and asked that they go to the UC Marketing website and fill out the assessment.
- This assessment will close on December 15th, those students filling out the assessment will be entered into a drawing for a \$150.00 Mall Shopping Spree certificate.
- December 6th & 7th is Student Appreciation Days. There will be \$1 cones at Shasta's and free billiards, free bowling and free video games in the UC Games Room. Special deals are being worked out for special prices at Jonorr's for manicures, pedicures, massages. He is working with CSI, CEO, etc. to see if there can be stress reliever type things going in the UC Arbor.

VIII. Old Business

Fee Funded Student Leader Wall in UC Dining Area

- Mr. Nguyen presented a wrap-up of three proposed suggestions for hanging up frames in the UC Dining Area walls. The members voted for proposed suggestions two (2). Mr. Nguyen will draft a proposal which can be voted on in the meeting in January or Mr. Kenfield can email it to all members for an e-vote.
- Mr. Kowalka asked that Mr. Daniel get pictures of all persons that will be displayed in those frames before the holiday break if possible so that all pictures are consistent in poses, backgrounds, etc.
- This will be separate from the suggestions for the exterior UC South wall.

UC Pigeon Control & Sanitation

- Mr. Nguyen and Mr. Kenfield presented a resolution that they had worked on together for addressing the pigeon problem at the UC.
- A vote was taken and the resolution passed was approved.

IX. New Business

Cougar Byte Review Committee

- When the new contract with Cougar Byte (Higher ED, Inc.) was initiated Mr. Kowalka stated that it was in the contract that there would be a review committee. This committee would be comprised of representatives of the UC, Information Technology personnel, one student, one staff and one faculty member.
- The committee is to provide guidance on what Cougar Byte could do better or differently.
- The first meeting of this committee is scheduled for December 7th from 11AM to 12PM and Mr. Kowalka was wondering if any UCPB member present would be interested in serving on this committee.
- The following persons volunteered to be on the committee: Ms. Tahir, Mr. Syptak, Ms. Coltharp and Dr. Olenchak.
- Mr. Kowalka will send out a reminder to all of the members.

CSI Carrel and Office Space Allocation

- Mr. Wilson was not present so this was shelved until the next meeting, January 21, 2011.

X. Announcements

- Dance On Spirit Night Fundraiser at Chick-Fil-A on Holcomb & Buffalo Speedway – November 22
- SPB Comedy Jam – November 30
- 2nd Annual Winter Wonderland – December 10
- UC Student Appreciation Days – December 6 & 7
- University Centers Holiday Potluck – December 8

XI. Adjournment

- The meeting was adjourned by Chair Gogets at 12:53PM.
- Next Meeting Date(s):

Friday, January 21, 2011	UC Bayou City Room
Friday, February 11, 2011	UC Bayou City Room
Friday, March 25, 2011	UC Bayou City Room
Friday, April 15, 2011	UC Bayou City Room

Friday, May 6, 2011

UC Bayou City Room