

University of Houston
Staff Council – B. Renae Milton Students of Staff Scholarship
2015 Scholarship Application

Inspired by B. Renae Milton, University of Houston alumna, long-term staff member, and former Staff Council Program Manager, who put three sons through college and who supported family-friendly policies, this initiative will provide scholarship assistance to University of Houston students who are dependents of a University of Houston main campus staff member. The Staff Council awards a \$500.00 scholarship to recipients who attend the University of Houston main campus.

QUALIFICATION CRITERIA:

To be considered for the Students of Staff Scholarship:

The Staff member:

- Must be employed in a full-time, benefits-eligible position at the University of Houston main campus for at least one year as of March 1, 2015.
- Must demonstrate a strong commitment to staff excellence and service to the University.

The Student candidate:

- Must be a full-time degree seeking student at the University of Houston main campus in good academic standing.
- Must demonstrate a strong commitment to academic excellence and potential to succeed.
- Must be dependent of University of Houston main campus staff member.

APPLICATION PROCEDURES:

Each applicant shall submit an application packet containing the following information by **Monday, March 23, 2015**. (Incomplete packets will not be reviewed).

- ✓ Completed application.
- ✓ All college transcripts of the student. The transcripts need not be official copies, but they must be legible.
- ✓ Typed essay (one page, double-spaced, 12 point font) explaining academic goals and a personal statement of why you believe you should receive this scholarship.
- ✓ Two letters of recommendation. Letters should be as specific as possible.

SELECTION & DISTRIBUTION PROCESS:

- Scholarships are credited to the recipients' UH academic account when proof of registration is received.
- Scholarships are credited to an academic course for UH credit during FY16 (Fall '15, Spring '16 or Summer '16).
- Scholarship recipients and their UH staff member are invited and asked to attend the Staff Excellence Awards Luncheon (date to be determined).
- Scholarship can only be applied during the academic year for which they are awarded.
- Recipients who cannot utilize the scholarship should notify the UH Staff Council Office. Staff member of recipient must still be employed by the University on the first day of class in the semester in which the student takes the class.

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Student Name: _____ Student ID: _____

Mailing Address: _____

Phone #: _____ Email Address: _____

Last semester enrolled at UH: _____ Major: _____ Classification: _____ GPA: _____

Relationship to Staff Member: _____

Staff Member Name: _____ Employee ID: _____

Job Title: _____ Department: _____

Date of Employment (Month/Year): _____ Campus Extension: _____ Mail Code: _____

I hereby acknowledge that the above information is true and correct and that I meet all scholarship qualifications.

_____/_____
Student Signature/ Date

_____/_____
Employee Signature/ Date

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For additional information on Students of Staff Scholarship, please contact Rebecca Szwarc, rszwarc@uh.edu, 713-743-6060

Please submit application packet to:
Scholarship Committee, Attn: Cassandra Millhouse, cfmillhouse@uh.edu
MC: 2018 or Room A273 Cullen Performance Hall by 5:00 p.m., **Monday, March 23, 2015**. Phone: 713-743-1578