

Job Title	Mitigation Specialist (McAllen, TX Division)
Employer/ Agency	The Federal Public Defender, Southern District of Texas
Job Description	<p>The mitigation specialist will assist attorneys across the district in investigating, analyzing, developing, and presenting mitigation evidence in the life history of clients. The mitigation specialist will gather and summarize social history records, conduct interviews with lay and professional people with relevant knowledge about the client's early childhood development, education, and employment, as well as their medical and mental health histories. The mitigation specialist also will consult with experts; develop and maintain relationships with clients, their family members, local social service providers, and pretrial service officers; and perform other duties as assigned. The position requires 50% of fieldwork and some overnight travel. The full position qualifications statement with position description is available upon request.</p> <p>The successful candidate will have a commitment to providing quality representation to indigent defendants and have a reputation for integrity. He or she will have a working knowledge of immigration, the criminal justice and correctional systems, mental health and other social services, and psychology and psychological testing. Excellent interviewing and writing skills are essential for the position, as is the ability to locate, obtain, review, analyze, and summarize relevant records. Successful applicants will be able to prioritize projects and work both independently and cooperatively with attorneys, investigators, and office staff. The mitigation specialist will engage in teamwork with other mitigation specialist and investigators.</p>
Qualifications	<p>To qualify for this position, a person must have a bachelor's degree. A candidate with a Master's degree in social science or services preferred; two years of specialized experience in social science, research, or mitigation; and Spanish-language fluency are required. All candidates must be proficient with the use of a computer, with an emphasis in Word and other Windows-based applications and internet research. Employment is subject to a satisfactory background investigation, including an FBI name and fingerprint check.</p> <p>The successful candidate will have a commitment to providing quality representation to indigent defendants and have a reputation for integrity. He or she will have a working knowledge of immigration, the criminal justice and correctional systems, mental health and other social services, and psychology and psychological testing. Excellent interviewing and writing skills are essential for the position, as is the ability to locate, obtain, review, analyze, and summarize relevant records. Successful applicants will be able to prioritize projects and work both independently and cooperatively with attorneys, investigators, and office staff. The mitigation specialist will engage in teamwork with other mitigation specialist and investigators.</p>
Salary/Hours	Currently yielding \$66,214 to \$111,521 per annum. Full-time, 40 hours a week.
Address	1701 W Business Highway 83
City, State, Zip	McAllen, TX 78501
Contact Person	Laura Dusthimer
Telephone Number	713-718-4600
Fax Number	713-718-4610
Email Address	TXS_Hiring@fd.org
Application Method	Send to the email address above.
Opening Date	Immediately

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