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| <b>Job Title</b>        | <b>Peer Specialist Scattered Sight Housing</b>  |
| <b>Employer/ Agency</b> | <b>Temenos CDC</b>  |
| <b>Job Description</b>  | <p><b>Position Summary:</b> The Peer Specialist is responsible for working with staff and clients to provide a welcoming, trauma-informed atmosphere to empower clients to increase stability, reach their goals and maintain permanent housing.</p> <ul style="list-style-type: none"><li>A. Provide peer support to persons exiting long-term homelessness who also experience multiple disabling conditions (including substance use and serious mental illness)</li><li>B. Maintain weekly (or more as necessary) in-person contact with clients.</li><li>C. Offer supportive listening and feedback when client is in mental/emotional distress. Assist with conflict resolution and problem solving, if appropriate.</li><li>D. Tandem grocery shop with clients.</li><li>E. Coordinate activities, special programs or outings.</li><li>F. Assist with housing inspections</li><li>G. Other duties as assigned by the Case Manager and other agency staff. Position may include working other shifts or program locations as needed.</li><li>H. Attend and participate in staff meetings.</li><li>I. Participate in all training and supervision opportunities presented by the agency</li><li>J. Work with clients to ensure that their living space remains habitable</li><li>K. Assist clients with grocery shopping and occasional food prep and meal planning</li></ul> |

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|                       | <p>L. Utilize public transportation with clients to navigate to and from external appointments</p> <p>M. Document all client interactions in an electronic database (HMIS)</p> <p>N. Maintain phone/text availability with clients</p>  |
| <b>Qualifications</b> | <p>A. Willingness to ride public transportation with clients.</p> <p>B. Willingness to adhere to the principles of Harm Reduction and Housing First</p> <p>C. Personal experience with substance abuse, mental illness and/or homelessness preferred.</p> <p>D. Reliable transportation.</p> <p>E. Mature person capable of making sound decisions and effectively carrying them out in the absence of specific directives.</p> <p>F. Demonstrate a willingness to extend self to clients as needed for emotional support and problem-solving.</p> <p>G. Basic familiarity with computers</p> <p>H. Ability to read and write in order to complete case notes</p> <p>I. Willing to confer with supervisor when needed.</p> <p>J. Willingness to complete all assigned trainings</p> <p>K. Have ability to set and maintain good boundaries with clients.</p> <p>L. Background checks in place but mitigating circumstances will be considered.</p> <p>M. Work hours are negotiable, availability on occasional evenings or weekends is preferred.</p> |
| <b>Salary/Hours</b>   | <p><b>Status:</b> Non-exempt</p> <p><b>Salary:</b> \$17.00 - \$18.50 per hour</p> <p><b>Hours/week:</b> 10-40 hours/week (negotiable depending on employee needs)</p>   |

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| <b>Address</b>            | 2200 Jefferson Street |
| <b>City, State, Zip</b>   | Houston, Texas 77003  |
| <b>Contact Person</b>     | Madelyn Wages         |
| <b>Telephone Number</b>   | 346-310-1726          |
| <b>Fax Number</b>         |                       |
| <b>Email Address</b>      | mwages@temenoscdc.org |
| <b>Application Method</b> | Contact via email     |
| <b>Opening Date</b>       | Immediately           |

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