

Job Title	Wellbeing Advisor
Employer/ Agency	Rice University/ Student Wellbeing Office
Job Description	<p>The Student Wellbeing Office is seeking a full-time Wellbeing Advisor. This position will provide in-person outreach programming and individual case management for Rice students on campus, and consultations on mental health and administrative issues for faculty, staff, students and student family members. The wellbeing advisor is responsible for setting a flexible schedule to address community needs, which includes working days, in the evenings and on some weekends on campus.</p> <p>Essential Functions</p> <ul style="list-style-type: none"> • Provides case management and wellbeing advising for students whose behavior, academic progress, or mental or physical impairment indicate a need for assistance, identifies students problems and arranges for needed services, both on and off campus • Creates and delivers mental health outreach programming / community level social services for Rice students, faculty, staff, students and their families as needed, based on the current needs of the University • Maintains case history and programming records, and prepare reports when necessary • Attends college events, student government events and meetings, hosts outreach events in the residential colleges, in graduate housing, and academic departments • Employee may be assigned or required to perform additional duties to the benefit of the department or University <p>Additional Functions</p> <ul style="list-style-type: none"> • Participates in after-hours student meetings and campus events • Designs marketing strategies and graphic materials • Advises student organizations and student leaders • Identifies students' problems and arranges for needed services, both on and off campus • Provides student crisis management, as needed
Qualifications	<p>Required Qualifications</p> <ul style="list-style-type: none"> • Bachelor's Degree in counseling, social work, public health, or another related field • One year of related experience working as a behavioral health educator, school counselor, counselor at family services agency, or another closely related field <p><i>In lieu of the experience requirement, additional education above and beyond what is required, may be substituted</i></p> <ul style="list-style-type: none"> • Knowledge of wellbeing case management or wellbeing education / community level social services to a culturally diverse young adult population • Computer literate-especially PowerPoint, Excel, Word, Google Drive, and Zoom • Must be able to have a flexible schedule and work in the evenings and weekends
Salary/Hours	\$46,000 - \$48,000 annually/ Full-time
Address	6100 Main Street Houston, TX 77005
Contact Person	Rice University Human Resources
Application Method	https://emdz.fa.us2.oraclecloud.com/hcmUI/CandidateExperience/en/sites/CX_1001/job/1885/?utm_medium=jobshare
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.