

Job Title	Director of Social Services
Employer/ Agency	Paradigm at Sweeny
Job Description	<p>Paradigm Healthcare at Sweeny is seeking a compassionate, skilled, and driven Director of Social Services to join the team! If that is you, lets connect! We look forward to leaning and growing with you! MUST BE LICENSED- LMSW/LBSW</p> <p>In keeping with our organization’s goals, the primary purpose of the Director of Social Services is to assist the Administrator to plan, organize, develop and direct the overall operation of our Social Services Department. Success in this position is measured by compliance with current federal, state, and local standards, guidelines, and regulations that govern our facility. Additionally, success is measured through patient quality outcomes.</p> <p>Job Duties</p> <ul style="list-style-type: none"> • Participate in the planning, developing, organizing, implementing, evaluating and directing of the social service programs of the facility • Meet with administration, medical and nursing staff and other related departments in planning social services • Develop and maintain a good working rapport with intra-department personnel, other departments within the facility, and outside community health, welfare and social agencies, to ensure that social service programs are properly maintained to meet the needs of the residents • Assist in developing, administering, and coordinating department policies and procedures • Keep abreast of current federal and state regulations and make recommendations for changes in facility policies and procedures to the department director or Administrator • In the absence of the department director, serve on various facility committees as he/she may be appointed by the Administrator • Assist in developing and implementing policies and procedures for identifying the medically related social and emotional needs of the patient/resident • Participate in community planning related to the interests of the facility and the services and needs of the patient/resident and family • Participate in resident assessments, development and implementation of social care plans, and discharge planning • Interview patients/residents/families as necessary in a private setting. • Involve the patient/resident/family in planning social service programs, to the extent possible • Assist in arranging transportation to other facilities when necessary • Refer resident/families to appropriate social service agencies when the facility does not provide for the services or needs of the patient/resident • Provides information to patient/resident/families regarding Medicare/Medicaid and other financial assistance programs available to resident • Informs the resident/family of the patient’s/resident’s personal and property rights • Assist in determining appropriate departmental staffing, evaluates employee performance and makes recommendations to the department director or Administrator concerning wage and salary adjustments, hiring, terminations, transfers, etc.

	<ul style="list-style-type: none"> • Provide consultation to members of facility staff, community agencies, etc., in efforts to solve the needs and problems of the patient/resident through the development of social service programs • Assume the authority, responsibility and accountability of directing the Social Services department • Maintain an excellent working relationship with medical professionals and other health related facilities and organizations • Create and maintain an atmosphere of warmth, personal interest and positive emphasis, as well as a calm environment throughout the department • Review and evaluate the department's workforce and makes recommendations to the department director or Administrator. • Maintain confidentiality of all resident health information to ensure resident rights are protected • Coordinate social service activities with other departments as necessary • Assists in setting appropriate standards for department personnel • Review complaints and grievances and makes necessary oral/written reports to the department manager or Administrator • Recommend department equipment and supply needs to the department director or Administrator • Make written and oral reports/recommendations to the department director or Administrator concerning the operation of the social service department. • Perform charting duties as necessary • Work with emotional needs including assisting resident/family with anxiety and stress caused by illness and admission to the facility, difficulties in coping with residual physical disabilities, fears related to helplessness and death and the need for institutional and specialized care
Qualifications	<p>Must possess a current, unencumbered, active license to practice as a Social Worker in the State, or otherwise be permitted to serve in this role pursuant to federal and state rules, laws, and regulations</p> <p>An associate degree in a human services field or related social services experience</p> <p>Minimum 1 year experience in a human services field in a hospital, skilled nursing care facility, or other related medical facility</p>
Salary/Hours	Full-time
Address	109 N. McKinney Street
City, State, Zip	Sweeny, Texas 77480
Contact Person	Amber Hargett
Telephone Number	9797094111
Email Address	AHargett@ParadigmHCS.com
Application Method	Indeed
Opening Date	Immediately

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