

Job Title	Program Manager, Adolescent PHP
Employer/ Agency	The Menninger Clinic
Job Description	<p>Department: Adolescent Partial Hospital Program</p> <p>KEY FUNCTIONS</p> <p>Provides leadership.</p> <ul style="list-style-type: none"> • Ensure that all staff members are in compliance with applicable policies and procedures of the program and the Menninger organization. • Ensure collaboration with all necessary stakeholders for the program so that needs are anticipated and addressed for clients, families and staff members. • Collaborate with other departments to provide education opportunities that keep the program abreast of innovative and emerging practices in mental healthcare. <p>Provide direct oversight for clients and staff members.</p> <ul style="list-style-type: none"> • Provide administrative and programmatic supervision to staff members, which promote the growth and development of the individual. • Prepare and manage the departmental budget for the program. • Routinely monitor safety for clients and staff in compliance with regulatory, organizational and program requirements including direct oversight and accountability. • Coordinate and ensure compliance with mandatory training requirements for program staff. • Respond to advocacy concerns of stakeholders in collaboration with the Quality Resources coordinator. • Collaborate in the selection, orientation, and retention of qualified staff for the program. • Evaluate and coordinate the allocation of staff for program areas and services. • Coordinate supervision, compensation, and promotion of staff members. • Ensure that performance evaluations are completed annually. <p>Engage in program development and evaluation.</p> <ul style="list-style-type: none"> • Evaluate the effectiveness of the program with respect to overall outcomes in clinical and/or functional domains as defined within service lines and specifically for the program area.

- Monitor and develop performance improvement plans to address concerns with safety issues and quality.
- Review programs and services through participation in individual and departmental meetings and performance improvement initiatives.
- Monitor and address client, family, and referent satisfaction for the program.

Coordinate, develop, and implement strategic marketing plan.

- Participate in the development, implementation and evaluation of the strategic marketing plan. This is done in collaboration with the Marketing Department.
- Coordinate program staff involvement in marketing efforts within the program collaboration with the Marketing Department.
- Maintain cooperative and flexible relationships with referral sources, Marketing, Admissions and other programs as appropriate in facilitating client and family satisfaction.

Promote professional and scholarly activity among program staff in support of program development and innovation.

- Promote and encourage professional development among staff members that serves the needs of the program and the mission of the organization including active representation in professional organizations.
- Promote and coordinate research and outcome initiatives among staff members as indicated.
- Coordinate and develop training initiatives that serve professional and programmatic development among staff members.

Serve as staff clinician providing clinical services as requested and according to agreed productivity goals. Maintain competencies consistent within the scope of his or her discipline.

- Delivers clinical services to patients consistent with established competencies, training, and experience
- Pursues training and continuing education in current and newer areas of practice, consistent with interests and licensing and credentialing requirements.

Qualifications

Education: Masters in Social Work or Counseling, PhD in Clinical or Counseling Psychology.

LICENSE/CERTIFICATION: Current licensure or certification as appropriate: LCSW, LPC, Licensed Psychologist.

EXPERIENCE: Minimum of five (5) years post-licensure or post-Board Certification clinical experience in a behavioral health setting (with PHP or

	inpatient treatment) is required with evidence of managerial or board approved supervisory experience as a part of that experience.
Salary/Hours	Salary Competitive M-F, 8am to 5pm
Address	12301 S Main Street
City, State, Zip	Houston, TX 77035
Contact Person	Judith Sampson
Telephone Number	713-275-5351
Fax Number	713-275-5124
Email Address	jsampson@menninger.edu
Application Method	Apply on our careers page here
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.