

<b>Job Title</b>	Youth Service Specialist – Klein ISD Job Number: 09287
<b>Employer/ Agency</b>	Harris County Resources for Children and Adults
<b>Job Description</b>	<p><b>Brief Youth Service Specialist Overview:</b> Under the supervision of the Community Youth Service (CYS) Supervisor, and in collaboration with area school districts and other governmental entities, the Youth Service Specialist provides school-based crisis intervention/prevention and case management services for at-risk students and their families.</p> <p><b>Duties &amp; Responsibilities:</b> Provides crisis counseling and case management services to at-risk students and their families. Provides linkage to community-based resources and school-based services. Networks with new and established community resources to increase knowledge of services. Prepares and maintains comprehensive, accurate, and timely case documentation in the database. Promotes and markets Community Youth Services (CYS) services (including presentations) to school staff and community members. Provides summer programming activities for youth in an assigned school district. Provides crisis debriefing as a member of the district crisis response team as needed. Communicates with the Community Youth Services (CYS) supervisor and district liaison as required by the needs of the program and schools. Other duties as assigned.</p> <p><b>Knowledge, Skills &amp; Abilities:</b> Effective written and oral communication skills Knowledge of community resources in Harris County for youth and how to access them Must possess case management and documentation skills Must be self-disciplined and dependable Demonstrated ability to work with adolescents Be detailed-oriented Maintains strict confidentiality Works independently with little or no supervision Handles stressful situations with tact and diplomacy Recognizes and respects appropriate personal boundaries Be self-motivated and possess excellent time management skills Prioritizes tasks Deals with diverse populations and complex situations involving community agencies, schools, clients, and staff Establishes positive working relationships with agencies having differing philosophies. Must have knowledge of adolescent problems and stages of development.</p>

<b>Qualifications</b>	<p><b>Requirements</b></p> <p><b>Education:</b> Bachelor's degree majoring in Psychology, Sociology, Social Work, Criminal Justice, or Counseling.</p> <p><b>Experience:</b> Two (2) years continuous years of full-time paid work experience providing direct crisis counseling and case management services to youth and families. Experience with documentation in client data systems. Must be able to conduct home visits Experience with documenting service provision electronically. Experience with the utilization of Microsoft office suite and Case Management Software.</p> <p><b>Preferred:</b> Master's Degree majoring in Psychology, Sociology, Social Work, Criminal Justice, Counseling or a closely related field</p> <p><b>Licensure:</b> Licensed Master Social Worker (LMSW) Licensed Chemical Dependency Counselor (LCDC) Licensed Baccalaureate Social Worker (LBSW)</p>
<b>Salary/Hours</b>	<p>\$45,177.60 - \$51,916.80 Annually, Based on 26 Pay Periods Plus Mileage Reimbursement Full-time   Regular Monday -- Friday 8:00 a.m. -- 5:00 pm</p>
<b>Address</b>	<p>Harris County 1310 Prairie Street, Ste. 240</p>
<b>City, State, Zip</b>	<p>Houston, Texas, 77002</p>
<b>Application Method</b>	<p>Please create a profile and upload resume when you apply on the website: <a href="https://www.governmentjobs.com/careers/harriscountytexas">https://www.governmentjobs.com/careers/harriscountytexas</a></p>
<b>Opening Date</b>	<p>Immediately</p>

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