

Job Title	Crisis Hotline Advocate
Employer/ Agency	Fort Bend Women's Center
Job Description	<ul style="list-style-type: none"> • Ability to compartmentalize (when you are off, you are off). • Task-oriented leader. • Have a self-care routine in place to prevent vicarious trauma. • Pivot quickly (once the call is over, it is over). • Willing to complete other tasks and projects as assigned. • Not easily frazzled, especially during crises. • Responds to management direction. • Takes responsibility for own actions. • Keeps commitments. • Informatively writes with clarity, accuracy, and respect. • Edits work for spelling and grammar. • Speaks clearly and persuasively in positive or negative situations. • Listens and is confident to ask for clarification. • Responds well to questions. • Deadline and solutions-oriented. • Ability to handle multiple competing priorities. • Strong organizational skills. • Outstanding empathetic and listening skills. • Exhibits sound and accurate judgment. • Displays tenacity. • Thorough. • Respects client confidentiality and autonomy. • Skilled in motivational interviewing. • Culturally competent.
Qualifications	Dedicated to serving people experiencing domestic violence or sexual assault crises.
Salary/Hours	\$17/hour
City, State, Zip	Richmond TX 77406
Contact Person	Aisha Johnson
Telephone Number	346-342-4193 ext 4193
Fax Number	281-232-5041
Email Address	ajohnson@fbwc.org
Application Method	https://fbwc.org/who-we-are/join-our-team/job-application.html
Opening Date	Immediately

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