

Job Title	Client Engagement Specialist
Employer/ Agency	Fort Bend Women's Center
Job Description	<p>Client Engagement Specialist Skills</p> <ul style="list-style-type: none"> • Respect client confidentiality. • Understand that this is High-Risk work. • Have a self-care routine in place to prevent vicarious trauma. • Focus on victim/ survivor empowerment. • Support victim self-determination and informed decision-making. • Have basic computer skills in Microsoft Office, emphasizing Outlook and Excel. • Be flexible. • Respond with courtesy. • Project a caring attitude. • Prioritize and plans work activities. • Uses time efficiently. • Plans for additional resource needs. • Set goals and objectives. • Develops realistic action plans. • Generates suggestions for improving work. • Develops innovative approaches and ideas. • Confidence in advocating for yourself with Management. • Ability to pivot quickly. • Understand the signs of burnout. • Possess a high index of being trainable, teachable, and coachable. • Lean into peer pressure • Create de-escalation plans to apply Rule Reduction philosophy
Qualifications	Ability to identify the difference between a crisis, an issue and an emergency
Salary/Hours	\$17/hour
City, State, Zip	Richmond TX 77406
Contact Person	Aisha Johnson
Telephone Number	346-342-4193 ext 4193
Fax Number	281-232-5041
Email Address	ajohnson@fbwc.org
Application Method	https://fbwc.org/who-we-are/join-our-team/job-application.html
Opening Date	Immediately

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