

Job Title	Bilingual Client Advocate (Must speak Hindi/Urdu or Dari/Pashto/Farsi)
Employer/ Agency	Daya Inc – Empowering South Asian Survivors of Abuse
Job Description	Daya empowers South Asian survivors of domestic and sexual violence with culturally specific services. The Client Advocate will support clients by performing case management duties geared to help survivors reclaim their safety and independence. The Advocate will assist clients in accessing housing through public and private funding, providing crisis intervention, emotional support, conducting safety planning, and accessing mental health services, job training, employment, education, legal advocacy, childcare, health care, interpretation services, court accompaniment, and public assistance.
Qualifications	<ul style="list-style-type: none"> • Bilingual in English and Urdu/Hindi or Farsi/Pashto/Dari • Creative and resourceful in finding community referrals and supports • Detailed oriented with experience in data collection, documentation, and meeting deadlines • Relevant work/volunteer experience in case management required • Excellent communication skills, providing compassionate and timely follow up and education regarding services and knowledge about domestic and sexual violence • Proficiency in computer applications and utilization of online resources to meet client and organizational needs • Well-organized, self-motivated, and flexible to meet client needs • Ability to work flexible hours including occasional evenings and weekends • Experience working in a non-profit environment preferred
Salary/Hours	\$20-\$24/hr.- 40 hours per week, Monday-Friday 9am-5pm
Address	Confidential Address in Houston Westchase Area
City, State, Zip	Houston, TX 77063
Contact Person	Hareema Mela, LPC – Director of Client Services
Telephone Number	713-842-7222 – please no phone calls
Email Address	hareema@dayahouston.org
Application Method	Apply online and email cover letter and resume to hareema@dayahouston.org https://www.dayahouston.org/job-opportunities
Opening Date	Immediately

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