

Job Title	Foster Care/Adoption Coordinator
Employer/ Agency	Arms Wide Adoption Services
Job Description	The Foster Care Adoption Coordinator provides case work services to children in foster care. Case work consists of the planning and coordination of services to a child and family based upon the child's and the family's current needs and functioning. The position is responsible for foster and foster/adopt home supervision, permanency planning for children, and some training of families within Arms Wide Adoption Services' Foster Care Adoption programs.
Qualifications	<u>Experience/Skills Required</u> <ul style="list-style-type: none">• Bachelor's degree, preferably in related Human Services field. <u>Experience/Skills Preferred</u> <ul style="list-style-type: none">• Experience in case management, crisis intervention, or child welfare.• 2 years child placing experience <u>Travel Required</u> <ul style="list-style-type: none">• Reliable transportation required. Mileage reimbursed
Salary/Hours	Full-time
Address	6925 Portwest Drive, Suite 110
City, State, Zip	Houston, TX 77024
Contact Person	Carrie Shephard
Contact Title	Supervisor of Recruitment and Training
Telephone Number	713-681-6991 (please no phone calls)
Fax Number	713-681-9089
Email Address	cshephard@armswide.org
Application Method	Please email cover letter and resume to Carrie Shephard at cshephard@armswide.org . For full description, please visit: https://www.armswideadoption.org/careers/
Opening Date	Immediately

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