

Job Title	Health Programs Intern
Employer/ Agency	The Women’s Fund for Health Education and Resiliency
Job Description	<p>During 10-12 week internship, intern will facilitate health education classes for women of various ages, ranging from adolescence to adulthood. This position will require a person who feels comfortable liaising in several different environments, including professional and learning environments: corporate and social service environments. Intern will serve as a teacher and facilitator of health education classes through Houston-area schools and social service agencies, as well as prepare an evidence- or research-based evaluation for the program participants. Intern will also research and compile power point presentations for The Women’s Fund SMART Lunch, Power Up the Heat programs, and other programs as assigned.</p> <p>Responsibilities</p> <ul style="list-style-type: none"> • Participate in planning and implementation of women’s health education programs. This includes implementing the women’s health curriculum as well as developing Smart Lunch presentations based on demand. • Research and evaluate the current system for obtaining outcomes on programs. Make suggestions for improvement if necessary. • Be involved with program development tasks. • Participate in committee meetings. • Special projects as determined. <p>Supervision and Resources Supervision will be both informal and formal including:</p> <ul style="list-style-type: none"> • Bi-monthly meeting or weekly check-ins with the Health Education Supervisor/Executive Director. • Exit interview with Health Education Supervisor/Executive Director upon completion of internship. <p>Resources available to the intern will be:</p> <ul style="list-style-type: none"> • Specialized on-the-job training by Health Education Coordinator/Supervisor, including but not limited to: program and curriculum development and evaluation, budget creation and database use. • Any published resources needed to undertake projects.
Qualifications	Requirements: Holds or is pursuing a degree in Health Education, Public Health, Psychology, Social Work or other related field.
Salary/Hours	Unpaid Days and times may vary depending on weekly responsibilities and interns availability. Occasional evening or weekend hours for events may be required.
Employer/Agency	The Women’s Fund for Health Education and Resiliency

Address	5433 Westheimer, Suite 924
City, State, Zip	Houston, Texas 77056
Contact Person	Kaila Rodgers
Contact Title	Education and Outreach Coordinator
Telephone Number	713-623-6543
Fax Number	none
Email Address	healtheducator@thewomensfund.org
Application Method	Submit resume and cover letter via healtheducator@thewomensfund.org . Please include "Health Programs Intern" in the subject line.
Opening Date	Immediate

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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