

Job Title	Community Care Coordinator
Employer/ Agency	Wesley Community Center
Job Description	<p>Position Description: The Network of Behavioral Health Providers' (NBHP's) Community Coordination of Care (C3) Pilot Project implements a system-wide, person-centered continuum of care that integrates medical, behavioral health and social services while addressing the social determinates of health. Community Care Coordinator(s) will work on a full-time basis and hold primary responsibility of assisting clients in navigating and connecting to needed services. The C3 pilot project will include a network of approximately 10 organizations connecting through a shared electronic platform to provide primary care, behavioral health (mental health & substance use disorder) and social services to about 150 program participants each year. The model will be loosely based upon the Pathways Community HUB model to strategically evaluate and meet the unique needs of individuals and/or families. The project is being funded by the Episcopal Health Foundation, United Way of Greater Houston, and Houston Endowment.</p> <hr/> <p>Essential Functions: NBHP is seeking a dynamic, highly qualified candidate who can engage clients and organize person-, family- and community-centered services to best meet the unique needs of clients. Specific responsibilities include:</p> <ul style="list-style-type: none"> • Assisting clients in navigating through and obtaining needed primary care, behavioral health and social services • Implementing the Pathways Community HUB model to motivate clients in alleviating barriers • Conducting client home visits as needed • Utilizing a shared platform to document and track client assessments and outcomes • Observing and evaluating clients' records, appointment attendance and services received in the platform • Under supervision of the Project Manager, reviewing and discussing client cases with participating pilot organizations, as appropriate; • Communicating clients' progress by participating in weekly interdisciplinary meetings and evaluations • Participating in educational opportunities and professional development trainings, such as Motivational Interviewing, Trauma-Informed Care and Mental Health First Aid <hr/> <p>Work/Physical Requirements: While performing the duties of this job, the employee is regularly required to talk or hear. The employee is frequently required to sit; use hands to finger, handle, or feel and reach with hands and arms. The employee is occasionally required to stand; walk; climb or balance and stoop, kneel, crouch, or crawl. The employee must occasionally lift and/or move up to 25 pounds. Specific vision abilities required by this job include close vision, distance vision, depth perception and ability to adjust focus. While in this position, the employee is expected to seek to understand, communicate appropriately and effectively, build a positive, professional rapport with all clients and staff. Employee(s) in this position will work primarily in an office setting where they will interact with clients to help resolve issues; this will require the employee to use active listening skills, while also occasionally having to stand and walk to complete job duties must be available to work weekends in support of program operations and special events.</p>

Qualifications	<p>Education & Experience: Bachelor's degree in social work or Community Health Worker certification Minimum of two years' experience working with individuals and families on case management level.</p> <p>Knowledge, Skills, and Abilities: Ability to write and speak clearly and informatively; Bilingual verbal and written communications ability required ability to work collaboratively with persons from diverse disciplines and with different points of view excellent oral and written communication skills capacity to think strategically strong work ethic, a positive attitude, a dedication to quality and accuracy self-starter, with an ability to fulfill job requirements with minimal supervision competency in Microsoft Office (Word, Excel, PowerPoint) Ability to learn and become proficient in use of new software.</p>
Salary/Hours	\$43,000.00/ 40hrs. week
Employer/Agency	Wesley Community Center
Address	1410 Lee St.
City, State, Zip	Houston, TX, 77009
Contact Person	Crystal Dozal
Contact Title	Community and Personnel Generalist
Telephone Number	(713) 821-8907
Fax Number	
Email Address	cdozal@wesleyhousehouston.org
Application Method	https://workforcenow.adp.com/mascsr/default/mdf/recruitment/recruitment.html?cid=67252b9fb35-445c-bc55-28d3f1bc4018&ccId=19000101_000001&jobId=292611&source=CC3&lang=en_US
Opening Date	

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