

Job Title	Mental/Behavioral Health Programs Coordinator
Employer/ Agency	Harris County Public Health
Job Description	<p>40% Community Health Improvement Planning</p> <ul style="list-style-type: none"> • Coordinate planning activities that involve broad stakeholder participation, assessments, priority setting, action plan development, work plan oversight, sustainability planning, and evaluation to improve community health and create more equitable health conditions • Serve as a liaison and facilitator for other community planning activities internal and external to HCPH to identify and advance priority public health issues at a systems and policy level • Engage the public directly in planning, problem-solving, and decision making for community health improvement initiatives • Coordinates and assists with strategic planning, monitoring and evaluating behavioral/mental health programmatic activities • Identify and promote equitable, best practice strategies to inform and address public health practice internal and external to HCPH • Responsible for reporting progress to supervisor and for public information/utilization as well as provide advice regarding regulations and funding <p>30% Supervision and Capacity-Building</p> <ul style="list-style-type: none"> • Supervise, interns or volunteers for assessment and community health improvement planning activities • Provide and coordinate capacity-building efforts within and external to HCPH, including, but not limited to staff engagement, sector-based engagement and institutional policy change • Utilize various communication and outreach tools to support stakeholder engagement activities • Possess oversight and implementation of special projects to mental/behavioral health internal and external to HCPH <p>25% Assessment</p> <ul style="list-style-type: none"> • Coordinate and implement strategies to assess targeted public health issues and root causes (e.g. social determinants of health) across various populations • Identify and gather qualitative and quantitative data, and other information (e.g. health-related literature, policy briefs, legislative and regulatory documents, etc.) • Work collaboratively with internal and external stakeholders (i.e. traditional and non-traditional partners) to analyze population and community health indicators in a coordinated fashion, achieve standardization where appropriate and to ultimately guide community health improvement planning and policy efforts <p>5% Other</p> <ul style="list-style-type: none"> • Other duties as assigned, including special tasks involved in responding to an emergency event • Understand, maintain, and promote the departmental mission values, including those related to health equity and the application of social determinants of health to areas of oversight

Qualifications	<ul style="list-style-type: none"> • Master's degree in social science, social work or public health • Licensed Clinical Social Worker (LCSW) • At least 1 year of experience with community engagement, including, but not limited to coalition building and participation, relevant/related field experience in public health areas such as research, evaluation and project management, and experience giving public presentations OR • At least 1-year work experience related to social, emotional and/or mental health and well-being (activities, programs, internships/fellowships, direct patient clinical care) • Intermediate skills in Microsoft Office Suite • Must have thorough understanding of the principles of public health practice and mental health systems • Must have knowledge of the principles, tools and strategies used in stakeholder engagement, assessment, planning and evaluation
Salary/Hours	40 Hours/Week
Employer/Agency	Harris County Public Health
Address	N/A
City, State, Zip	Houston, TX 77027
Contact Person	Idalia Mendoza
Contact Title	Recruiter
Telephone Number	(832) 927-7435
Fax Number	(832) 927-0197
Email Address	Idalia.Mendoza@phs.hctx.net
Application Method	Apply directly on our website: https://www.governmentjobs.com/careers/harriscountytexas/jobs/2488572/mental-behavioral-health-programs-coordinator?keywords=mental&pagetype=jobOpportunitiesJobs
Opening Date	July 24, 2019

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