

Job Title	Fantastic Learning Opportunity (FLO) Program Advisor
Employer/ Agency	DiscoverU's Fantastic Learning Opportunity (FLO™) Program consists of a variety of strategic services and resources that, when provided together, comprise a successful systemic approach to supporting the participation of youth in college- and career-preparatory learning experiences beyond the traditional classroom and school year.
Job Description	<p>The Fantastic Learning Opportunity Program Advisor will be responsible for increasing access to FLOs by providing direct support to students and families at DiscoverU partner sites, as well as assisting the Program Director and other program staff in executing program-wide initiatives. The FLO Program Advisor is full-time, contract-based role that includes occasional commitments outside of traditional business hours.</p> <p>The FLO Program Advisor position is a Houston-based position. The FLO Program Advisor position is a full-time position beginning in September 2019. The FLO Program Advisor reports directly to DiscoverU's Director of Programs.</p>
Qualifications	<p>Education:</p> <ul style="list-style-type: none"> ● Bachelor's Degree, preferably in social work, human development, education, or a related field of study, from an accredited college or university <p>Experience:</p> <ul style="list-style-type: none"> ● Prior experience working directly with school aged youth in under-resourced communities ● Prior experience working in a public-school setting ● Working knowledge of personal computers and related software <p>Other Requirements:</p> <ul style="list-style-type: none"> ● Ability to communicate effectively in both written and oral forms with students, parents, school staff and administration (proficiency in Spanish is a plus) ● Ability to establish and maintain effective working relationships with diverse groups of people ● Ability to manage multiple tasks with strong organizational skills and attention to detail ● Ability to travel to schools throughout the greater Houston region ● Ability to be flexible with work assignment hours ● Ability to lift and carry up to 20 pounds, stoop, kneel, crouch, walk, drive and/or be mobile ● Valid Texas Driver's License with appropriate insurance coverage

Salary/Hours	The FLO Program Advisor position is currently a full-time role, offering an annual salary that is competitive for a candidate's prior work experience and performance
Employer/Agency	DiscoverU
Address	7676 Hillmont Street
City, State, Zip	Houston, Texas, 77040
Contact Person	Emily Sketch Haines
Contact Title	Director of Programs
Telephone Number	346-327-7513
Fax Number	N/A
Email Address	emily@discoverus.org
Application Method	A letter of interest and resume submitted to: Emily Sketch Haines, Director of Programs, at emily@discoverus.org by August 1, 2019
Opening Date	September 2019

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.

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