

Job Title	HCS-MRA Service Coordinator I-IV
Employer/ Agency	Texana Center Rosenberg
Job Description	Coordinate services for participants in the HCS Medicaid Waiver program. Job responsibilities include assessment, service planning, monitoring, and crisis prevention and management for caseload of 40-45 individuals with developmental disabilities. The HCS-MRA Service Coordinator works under the supervision of the Authority Services Department, DD Services Division. The HCS-MRA Service Coordinator is responsible for providing Medicaid billable service coordination activities in accordance with applicable local, state, and federal rules, regulations, standards and HCS Medicaid Waiver program guidelines. Travel within 6 county regions is required. Typical work hours are M-F, 8-5 with flexible hours/days as determined by HCS participant needs. Service Coordinator is responsible and accountable for adherence to and promotion of Texana Compliance Policy.
Qualifications	Bachelor degree in a social, behavioral, human services field, including but not limited to psychology, social work, medicine, nursing, rehabilitation, counseling, sociology, human development, gerontology, educational psychology, education and criminal justice. Career Ladder based on experience as a Service Coordinator in developmental disabilities services and advanced education (Master's Degree in a social, behavioral, human services field).
Salary/Hours	\$2833 – \$3333 monthly depending on education and experience
Employer/Agency	Texana Center
Contact Person	Pam O'Quinn
Contact Title	HR Specialist
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Application Method	www.texanacenter.com
Opening Date	9/24/2014

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