

Date Posted: 09/28/12

**University of Houston**  
**Graduate College of Social Work**  
**JOB OPPORTUNITY POSTING**

**Job Title:** Program Officer for Mississippi/New Orleans

**Employer/Agency:** W.K. Kellogg Foundation

**Job Description:** The W.K. Kellogg Foundation, a leading philanthropic force helping communities create the conditions children need to thrive and the nation's fifth largest foundation, is seeking nominations and applications for a Program Officer for its formally established programs in Mississippi and New Orleans. In recent years the Foundation has sharpened its focus on improving conditions for vulnerable children, concentrating on three key factors of success and their intersections: education and learning; food, health and well-being; and family economic security. Across these three areas, they have committed to seek opportunities to promote racial equity and healing, build a critical mass of engaged volunteers, and expand the reach and influence of the philanthropic community.

Serving under the direction of the Vice President for Programs, the Program Officer will provide leadership and oversight for on-the-ground execution of program efforts that nurture opportunities for affecting positive systemic change within communities. S/he will screen and recommend grants for funding; conduct site visits; and manage and monitor a portfolio of grant programs aligned with the strategic framework, and collaborate with the other foundation program staff to develop a more interdisciplinary approach to grant-making. The program officer will maintain strong, authentic relationships with grant seekers and grantees, and act as a spokesperson for the W.K. Kellogg Foundation, effectively communicating the foundation's goal of working with communities to improve the lives of their children.

**Qualifications:** The ideal candidate will have a master's degree and substantial work experience in fields related to the Racial Equity area as well as a national network of contacts and a deep and comprehensive understanding of program design and development. S/he will have the capacity, skill and hunger to assume leadership and management of a large body of work.

Successful program officers at the Foundation are holistic and interdisciplinary thinkers with a current understanding of broad social and economic forces affecting communities and families, demonstrated ability to develop and implement impactful programs, and the skill to facilitate authentic, productive dialogue within diverse communities and settings. The new Program Officer

will demonstrate the ability to translate concept into action and stimulate direction for the program that capitalizes upon emerging opportunities. S/he will possess a strong team orientation, a high tolerance for ambiguity, the ability to adapt quickly to change, and success working effectively with persons from diverse cultural, social, and ethnic backgrounds.

**Salary/Hours:** DOE

**Employer/Agency:** W.K. Kellogg Foundation  
**City, State, Zip:** Jackson, MS

**Application Method:** Applications including a cover letter describing your interest and qualifications, your resume (in Word format), salary history and where you learned of the position should be sent to: [KF-POMSNOLA@nonprofitprofessionals.com](mailto:KF-POMSNOLA@nonprofitprofessionals.com)

**Opening Date:** Immediate

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity.  
Thank you***