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**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title: Project Coordinator

Employer/Agency: Center for Public Policy Priorities

Job Description: The center seeks a project coordinator for public education and outreach. The project coordinator reports to the Communications Director. The project coordinator's initial mission is to staff [TEXASForward](#), a broad-based revenue coalition. In this capacity the coordinator will work closely with the chair of the coalition's steering committee. The coalition's mission is to increase public understanding of the importance of fair and adequate state taxation and the positive role that our state government plays in creating and maintaining prosperity in Texas.

Qualifications: Candidates for this job do not need to be an expert in state tax and budget issues, but they must have strong interest in strengthening our state's revenue system. We are looking primarily for strong project management skills. While no candidate will have every desirable quality, the ideal candidate would have strong project management skills; a capacity to work with advocates, constituency groups, and community groups; strong self-motivation and ability to work independently; and the ability to use the latest social media and maintain a web site. A college degree required; a degree in public policy, economics, communications, marketing or a related field preferred. Previous job experience is required. Candidates must have the flexibility to travel on day trips outside of Austin and occasionally on overnight trips.

Salary/Hours: This is an entry level job. The center offers excellent benefits, including health insurance, dental insurance, life and long-term disability insurance, retirement, and generous vacation, leave, and holidays.

Employer/Agency: Center for Public Policy Priorities
Address: 7020 Easy Wind Drive, Suite 200
City, State, Zip: Austin, TX 78752

Application Method: Email a cover letter explaining your interest and a resume with your qualifications to Jobs@ForABetterTexas.org by close of business on October 1. We will accept applications only by e-mail. All applications will be kept strictly confidential.

Opening Date: Immediate

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mawjobs@sw.uh.edu with the hiring details of your new job opportunity. Thank you