

Date Posted: 09/04/2012

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Family Services Case Manager

**Employer/Agency:** SEARCH's House of Tiny Treasures

**Job Description:**

Oversees eligibility screening and enrollment processes for our nationally accredited early child learning center serving children 1-6 years old who are currently experiencing homelessness. Once a child enrolls, we work with the entire family to increase stability, improve parenting skills, and help ensure developmental milestones are achieved. Provides Information & Referral for related services for the child and the family, coordinates monthly parent meetings in the evening, and helps ensure positive attendance records. Provides intensive case management to our highest need families. Conducts home visits and coordinates the services of contract therapy team. Knowledge of and experience applying evidenced based practices such as the transtheoretical model and motivational interviewing ideal. Knowledge of early childhood developmental milestones ideal.

**Qualifications:**

MSW or relevant degree and two years experience in a Case Management role preferred. Will consider current master's level students.

**Hours:** Monday – Friday, day (some flexibility 8-5, 9-6)

**Salary:** Masters Degree holders start at \$35,000

**Employer/Agency:** SEARCH Homeless Center <House of Tiny Treasures>

**Address:** 2505 Fannin <1529 Lombardy>

**City, State, Zip:** Houston, TX 77002 <Houston, TX 77023>

**Telephone:** 713.739.7752

**Email Address:** hr@searchproject.org

**Contact Person:** Jaime McMinn

**Contact Title:** Director of Human Resources

**Application Method:** Prefer that candidates submit resume via email.

**Opening Date:** Immediately

*If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mchwjobs@sw.uh.edu](mailto:mchwjobs@sw.uh.edu) with the hiring details of your new job opportunity. Thank you*