

Date Posted: 9/30/2011

**University of Houston
Graduate College of Social Work**

JOB OPPORTUNITY POSTING

Job Title: Executive Director

Employer/Agency: National Association of Social Workers, Oklahoma Chapter

Job Description: The NASW Oklahoma Chapter, with a membership of 1100, is seeking an executive director. Position requires direction and supervision of continuing education, professional development, standards and legislative programs, strong budget management skills, 3-5 years supervisory and administrative experience, advanced computer literacy (Web site maintenance, social media, etc.) , and experience working with boards.

Must have an understanding of social work values, ethics and guiding principles. MSW preferred. Some travel required.

Qualifications: Although not an academic position, the Oklahoma Chapter of NASW has a strong preference for an Executive Director with an advanced degree in social work and experience in working with policy, education, and recruitment and retention.

Salary/Hours: Minimum salary is \$35,000 for 32 hours/week plus benefits.

Employer/Agency: National Association of Social Workers Oklahoma Chapter

Address: 2200 NW 50th St., Suite 111 E
City, State, Zip: Oklahoma City, OK 73112

Contact Person: Jon Trzcinski
Email: JonTrzcinskiLCSW@aol.com

Application Method: Send cover letters and resumes to Jon Trzcinski at

JonTrzcinskiLCSW@aol.com

Opening Date: Application deadline: November 11, 2011 COB.

If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@sw.uh.edu with the hiring details of your new job opportunity.
Thank you