

**DEAN**  
**COLLEGE OF LETTERS, ARTS & SOCIAL SCIENCES**

California State University, East Bay seeks a dynamic leader and accomplished administrator who will work with the faculty to provide an ethnically and culturally diverse student body with a liberal education that enables them to become thoughtful and creative members of the workforce and society.

**The University:** California State University, East Bay, one of the twenty-three California State Universities, occupies 342 acres in the Hayward hills, overlooking San Francisco Bay. The university serves a diverse, multi-cultural population of over 13,000 students drawn largely from regional community colleges and high schools and also operates a second campus in nearby Contra Costa County with over 1,500 fully matriculated students.

**The College:** The College of Letters, Arts and Social Sciences (CLASS), the largest of four colleges in the university, houses traditional and online programs in the arts, humanities, and social sciences, as well as multi-disciplinary, interdisciplinary, and graduate professional and undergraduate pre-professional programs having strong liberal arts components. It includes the Departments of Anthropology, Art, Communication, Communicative Sciences and Disorders, Criminal Justice Administration, English, Ethnic Studies, Geography and Environmental Studies, History, Human Development, Modern Languages and Literatures, Music, Philosophy, Political Science, Public Affairs and Administration, Sociology and Social Services, Social Work, Theatre and Dance, and a number of centers and programs. CLASS has approximately 111 tenured/tenure track faculty, 10 full-time lecturers, and 195 part-time faculty, and 40 administrative and department staff, and offers undergraduate and master's degree programs to more than 4,000 majors. The Dean is the academic leader of the college and reports to the Provost and Vice President for Academic Affairs.

**The Position:** The Dean works closely with the Council of CLASS Chairs and with faculty governance, and is responsible for:

- Developing recognition for the college regionally, nationally, and globally;
- Securing and supporting high quality teaching, faculty research, and creative and professional activities;
- Building and maintaining quality academic and professional degree programs, including accreditation for the college's programs;
- Working with the faculty to implement sound educational planning and policies, including innovative curricular and scholarly development;
- Expanding advancement efforts;
- Building strong relationships with alumni, industry, government, and the community;
- Being the primary advocate for the college both within and outside the university;
- Effectively managing personnel, programs, and financial resources;
- Overseeing all programs of the college, including negotiation of terms with CSUEB partners;
- Initiating and maintaining cooperative relationships with other universities, community colleges, community organizations, and state and local agencies.

Salary is competitive and commensurate with experience and qualifications.

**Qualifications:** The ideal candidate will have demonstrated:

- Educational and scholarly achievements commensurate with appointment as a full professor in CLASS at CSUEB;
- Substantial successful administrative experience as a dean, associate dean, or department or program chair;
- Evidence of success as a strong advocate for the value of a liberal arts education;
- Evidence of a strong and collegial relationship with faculty, students, staff and administration;
- Demonstrated ability to provide strong leadership through collaborative and shared decision making;
- A record of building and proactively supporting faculty research and development;
- Experience in administering or working with programs that serve an educationally, ethnically and linguistically diverse student population;
- Ability to master and implement the policies and procedures of a large complex public university system and to manage the administrative details associated with these;
- Ability to effectively engage in fundraising activities.

The university is particularly interested in attracting minority and women candidates.

**Process:** The search committee will begin accepting applications and nominations immediately and will begin reviewing applications on September 23, 2011 and continue until the position is filled. Applicants should submit a letter of interest, complete vitae, and the names, addresses and telephone numbers of at least five references.

Send letter of nomination or application materials to:

Office of Human Resources  
California State University, East Bay  
25800 Carlos Bee Blvd.  
Hayward CA 94542

Complete CSUEB online application: <http://www.csueastbay.edu/jobs>

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