

Date Posted: 9/08/2011

**University of Houston  
Graduate College of Social Work**

**JOB OPPORTUNITY POSTING**

**Job Title:** Case Manager (Corpus Christi)

**Employer/Agency:** National Smart Healthcare Services, Inc.

**Job Description:** National Smart Healthcare Services, Inc. is a rapidly growing private community mental health company servicing the areas of Greater Houston, Beaumont, and Corpus Christi. NSH provides comprehensive case management and psychotherapeutic services, as well as Intensive Outpatient services to individuals suffering from severe and persistent mental illness, and/or substance abuse issues.

**Primary Responsibilities:**

- Complete Functional Assessments within 48 hours
- Complete notes according to managed Care Programs and Professional Standards
- Participate in Weekly multidisciplinary Team Meetings
- Provide on-call services on a rotating basis
- Attend staffing sessions
- Provide support and services to consumers
- Pay periods are on the 5th and 20th of each month
- Payroll checks will be held for all contractors that fail to turn in required

assessments, treatment plans, notes and other reports according to the Program Standards (e.g. Functional Assessments - 48 hours of Referral - Outpatient; 48 hours after consumer has been discharged from the hospital; completion of Master Treatment Plan (20) days after consumer has been discharged from the hospital; completion of reassessments as determined by the Clinical Compliance Director

- Communicate with hospitals, providers, judicial officials in coordination of services, Interact with community services groups and organizations, etc
- Perform all other duties necessary to complete job

responsibilities  
Terms

**Case Managers, will:**

1. Will provide services comprised of an agreed upon schedule approved by both parties.
2. Will ensure that all State of Texas Licensing requirements are met (if needed) as obligatory by discipline and are currently credentialed by National Smart HealthCare Services, Inc.
3. National Smart HealthCare Services, Inc. will do not provide Legal Malpractice Insurance for Contractors.
4. National Smart HealthCare Services, Inc. will bill 3<sup>rd</sup> party carries for reimbursement of services.
5. This position is a Contractor Labor position for one year; after that time, Contractor may exercise an option to become a full- time employee contingent on services performance.

**Qualifications:**

Bachelors degree in Social Work or Counseling and/or experience in the field. Certified Nurse Assistant (CNA) is a plus.

Experience: Providing in-home case management services, working with the adult and geriatric, mentally ill and/or chemically dependent population, completing clinical documentation such as Treatment Plans and Functional Assessments, on time to insurance companies, and other general case management duties.

**Salary/Hours:**

DOE

**Employer/Agency:**

National SmartHealthCare Services

**Address:**

1012 W. Alabama St.

**City, State, Zip:**

Houston, TX 77006

**Contact Person:**

Sarah Haws

**Contact Title:**

Human Resources

**Phone:**

(713)520-5094

**Email:**

sarah.hr@nationalss.net

**Application Method:** Download application form at:  
<http://www.nationalss.net/Application-employment-nsh.html>

**Opening Date:** Immediately

*If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity.  
Thank you*