

Job Title	Director of Finance
Employer/ Agency	The Women's Home
Job Description	Responsible for the organizations financial affairs, business planning and budgeting. Provides financial modeling and trend analysis. Serves as liaison to Board Finance Committee and external auditors. Oversees Human resources and Information Technology. Supervises Finance staff.
Qualifications	Bachelor's degree in accounting or related field, advanced degree or CPA preferred. Minimum seven years in accounting and financial management, prefer non-profit experience. Supervisory experience required. Proficient in the use of Microsoft Office and financial packages. Strong written and verbal communication skills. Well organized, strategic thinker. Ability to handle a multitude of tasks simultaneously. Team player
Salary/Hours	DOE
Address	607 Westheimer
City, State, Zip	Houston, TX
Application Method	Send resumes to PAULA PAUST AT ppaust@thewomenshome.org .
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.