

Job Title	Juvenile Case Manager
Employer/ Agency	City of Houston-Municipal Courts Department
Job Description	Serve on a team of Juvenile Case Managers for a truancy prevention and intervention program designed to provide case management and support services to students and families who are considered truant and can be adjudicated in Municipal Courts for Failure to Attend School offenses. Using individual judgment and discretion, provides identification/assessment, truancy intervention, and community-based referrals to social services for juveniles and their families. Job duties include, but are not limited to: conducting home/school visits to perform pre-court assessments and interviews with students and families; connecting students and parents/guardians to community resources; attending Municipal Court hearings to provide client history to judges; maintain client documentation, case files and tracking system; conduct truancy education and awareness presentations; attend mandatory trainings; participate in summer programming; other duties and assignments as needed.
Qualifications	<p>MINIMUM EDUCATIONAL REQUIREMENTS Requires a Bachelor's degree in a social behavioral science such as Sociology, Psychology, Social Work, Counseling, or Criminal Justice.</p> <p>MINIMUM EXPERIENCE REQUIREMENTS Two (2) years of professional experience in case management / juvenile court programs or related social services work are required.</p> <p>MINIMUM LICENSE REQUIREMENTS Valid Texas Driver's License and compliance with the City of Houston policy on driving (AP 2-2).</p> <p>PREFERENCES: PREFERENCES **Preference shall be given to eligible veteran applicants provided such persons possess the qualifications necessary for competent discharge of the duties involved in the position applied for, such persons are among the most qualified candidates for the position, and all other factors in accordance with Executive Order 1-6.**</p> <p>Preferences shall be given to candidates who are bilingual in English and Spanish and those with demonstrated case management and outreach experience. Strong organizational, computer, writing and communication skills are also preferred.</p>
Salary/Hours	\$33,358.00 - \$45,500.00 Annually
City, State, Zip	Houston , TX
Application Method	Apply online at http://www.houstontx.gov/hr/index.html (Position # 11710)
Opening Date	Immediately

To post a job opportunity or if your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at mswjobs@central.uh.edu with the hiring details of your new job opportunity. Thank you.