

Date Posted: 10/23/12

**University of Houston  
Graduate College of Social Work  
JOB OPPORTUNITY POSTING**

**Job Title:** Service Linkage Worker

**Employer/Agency:** HACS

**Job Description:** Works in a Federally Qualified Healthcare Center: Provides support to PLWHA case coordination and behavioral health services. Communicates with others (internally and externally) to provide, exchange, or verify information, and answer questions. EMR and CPCDMS documentation and data entry. Must possess excellent organizational skills and be detailed oriented. Must be able to work in a fast paced team environment and support the HACS behavioral health department.

**Qualifications:**

- Bachelors Degree in the Social or Behavioral Sciences required. Four years documented, paid work experience providing services to Persons Living With HIV/AIDS may be substituted for Bachelors Degree.
- Minimum of at least 1 year experience in providing social services to Persons Living With HIV/AIDS.
- Knowledge of HIV/AIDS, Homeless, and Mental Health/Substance Abuse community resources.
- Experience working for a Joint Commission accredited organization preferred.
- Bilingual (English/Spanish) preferred.

**Salary/Hours:** DOE

**Employer/Agency:** HACS  
**Address:** 2150 West 18<sup>th</sup> Street, Suite 300  
**City, State, Zip:** Houston, TX 77008

**Contact Person:** Andrea Richards  
**Email Address:** arichards@hacstxs.org

**Application Method:** Employment Application Forms can be obtained **here** [http://www.hacstxs.org/objects/2012-24\\_Service\\_Linkage\\_Woker.pdf](http://www.hacstxs.org/objects/2012-24_Service_Linkage_Woker.pdf) or HACS' Administration Office.  
**Job Posting Number: 2012-24**  
**Also complete** a background check form, education verification forms,

professional reference check forms, and employment verification forms, which, are also on our website. **Resumes are required but will not be accepted in lieu of HACS' Employment Application Form.** You may submit your completed application and other required forms by faxing, scanning and e-mailing, mailing, or delivering your information to:

Houston Area Community Services, Inc.

Attn: Andrea Richards, Human Resources Manager

2150 West 18th Street, Suite 300

Houston, TX 77008

For more information email [arichards@hacstxs.org](mailto:arichards@hacstxs.org) No phone calls please.

Website: [www.hacstxs.org](http://www.hacstxs.org) Fax: 713-979-3651

**Opening Date:** Immediate

***If your response to this job posting results in successful employment, please email the GCSW Office of Alumni and Career Services at [mswjobs@sw.uh.edu](mailto:mswjobs@sw.uh.edu) with the hiring details of your new job opportunity.  
Thank you***