

<b>Job Title</b>	Housing Advisor
<b>Employer/ Agency</b>	Employment Training Solutions/ICF
<b>Job Description</b>	<p>Would you like to help Hurricane Harvey victims recover and rebuild? Join our team and help make a difference in your own neighborhood and community!</p> <p>The housing advisor will verify eligibility, including but not limited to, household composition of prospective applicants, income, home ownership, and assistance from other federal programs, and insurance, in order to identify any possible duplication of benefits.</p> <p>Interviews applicants to obtain initial information to process CDBG-DR housing program application to determine eligibility. Schedules and conducts meetings with homeowners and landlords to obtain information to process initial application. Advises applicants/homeowners and landlords of City of Houston's CDBG-DR housing programs regulations, policies, and procedures in accordance with HUD regulations. For the complete job description, <a href="https://www.hralliance.net/Apply/JobInfo.aspx?positionId=8754&amp;locationId=6137">https://www.hralliance.net/Apply/JobInfo.aspx?positionId=8754&amp;locationId=6137</a></p>
<b>Qualifications</b>	<p>Bachelor's degree in social services or related field preferred 2 years of work experience in disaster recovery, housing support services or programs, or social services and case management preferred . Bilingual (any language) is a plus. City of Houston residents preferred.</p>
<b>Salary/Hours</b>	\$25-30 per hour depending on education and experience. Must be able to commit to working some evenings and some weekends. Possible overtime.
<b>Employer/Agency</b>	Employment Training Solutions
<b>Address</b>	3355 W Alabama St., Suite 350
<b>City, State, Zip</b>	Houston, TX 77098
<b>Contact Person</b>	Julia Smelley
<b>Contact Title</b>	Recruiter
<b>Telephone Number</b>	281.569.9555
<b>Email Address</b>	<a href="mailto:Julia.smelley@etchouston.com">Julia.smelley@etchouston.com</a>
<b>Application Method</b>	Please email resume to <a href="mailto:Julia.smelley@etchouston.com">Julia.smelley@etchouston.com</a>
<b>Opening Date</b>	11/14/2018

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